

MEMORANDUM

TO: Members, Board of Education
FROM: Terry B. Grier, Ed. D.
DATE: September 25, 2007
RE: Change Order to Contract at Southern Guilford High School

On April 26, 2007 the Board of Education approved the installation of tennis courts at Southern Guilford High School.

Pinnacle Architecture was retained to proceed with the design and specifications for four new tennis courts. Based on this design, General Contractor R.L. Casey, Inc. submitted a Change Order Request for the additional tennis courts and associated work at Southern Guilford High School as follows:

1. New Tennis Courts(4)/Fencing/Gates	\$174,160
2. Grading/Storm Drainage/Engineering	\$27,662
3. Resurfacing (2 existing courts)	\$6,200
4. Sidewalks	\$55,400
5. Bleachers	\$17,200
6. Landscaping	\$5,000
Total Net Proposal	\$285,622
Contractor's Fee (5%)	\$14,281
Bond Premium (1%)	\$2,999
Total Change Order Request:	\$302,902

RECOMMENDATION: We recommend approval for the change order in the amount of \$302,902 as submitted by R.L. Casey, Inc., for this scope of work. Sufficient funds remain in the project budget to fund this scope of work.