Architectural/Engineering Services RFQ-0810
Addendum #3 - Responses to Questions

May 12, 2008

The following questions have been received by Guilford County Schools relevant RFQ-0810 Request for Qualifications for Architectural/Engineering Services. Responses are included at the end of each question

1. *Question:* V. Project Experience, p. 3: Beyond the five reference projects, how much detail is desired about each project in the comprehensive 10 year history list (any particular items a. – m.)?
   Answer: Project experience for the five listed projects being requested by Guilford County Schools should include as much information as possible including the list of items requested in V. Project Experience, a through m. Additional information beyond the items listed in a through m is also encouraged.
2. *Question:* The districts request for a completed SF Form 330 will result in duplication of information such as resumes and project sheets. For example, do you intend for firms to submit formatted resumes in Section IV and the same resumes in Section XI - GSA SF-330?
   Answer: GCS does not intend for any firm to submit the same information twice. If the respondent has cause to believe the information is a duplication of an earlier request, the respondent should indicate as such and refer to the section were the duplicate information is being provided.
3. *Question:* To how many teams does GCS anticipate dividing up the work?
   Answer: Staff will work with the architect selection committee to make this determination.
4. *Question:* What are the key components GCS is looking for in a team?
   Answer: We look at a variety of components including, but not exclusive to the following: staffing, work load, experience and cost control
5. *Question:* (Question X. Financial/Legal) What kind of Financial Statements is this question pertaining to? How detailed do you need?
   Answer: The Financial Statement should include P&L statement supplied by a Certified Public Accountant. The information should cover the last two years the company has been in business and should show enough information to evaluate financial ability.
6. *Question:* "… Architects uses a cash basis accounting and our accountant does not provide the level of services required to fulfill the requested information in Item #1. We can provide a "Compilation Report" for the past two-years. Will this be acceptable?"
   Answer: GCS may accept a Compilation Report if supplied with a written explanation of the type of accounting system used and why this requirement cannot be met as stated. . Staff will work with the architectural selection committee to make a final determination.
7. *Question:* "In section V. Project Experience, item i. Contractor/Construction Manager. In multi-prime projects do you want all the contractors listed or only the GC?"
   Answer: If the information is available please list all the Multi-Prime Contractors

All questions or requests for information regarding this RFQ should be submitted in writing by email to Mr. John Mann at **mannj@gcsnc.com.** The Request for Qualifications along with any addendums will be posted on the Facilities Department homepage http://www.gcsnc.com/construction/index_test.htm. No questions will be responded to after **4:30 P.M. EST, Friday, May 9, 2008.**

PLEASE ACKNOWLEDGE THE RECEIPT OF THIS ADDENDUM ON YOUR PROPOSAL FORM

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signature **date**

_____**company**