

Dear Parents and Students,

Guilford County Schools has outlined guidelines and procedures for students who wish to take on-line courses and summer courses outside of GCS for new credit or credit recovery. Students who request to take online courses and summer courses for new credit or recovery credit must have prior approval from the principal prior to enrolling in the course. Student request may range from virtual learning opportunities and courses offered by accredited non-public or private schools. Courses must meet the minimum contact hour requirement according to the state board of education policy (See Summer 2009 Prior Approval Request Form).

You will not need to fill out a Summer 2009 Prior Approval Request to take North Carolina Virtual Public School and UNG i-school online courses. Please contact the School Counselor if you are interested in taking these courses.

Please review the following instructions:

- Students should submit application and required course documentation to the School Counselor.
- Counselors shall submit applications to the principal for endorsement. If the principal endorses the student's application, the application and course documentation must be submitted to Samara Johnson in the Counseling Services office for central office approval no later than **June 30, 2009**. The application packet will be reviewed to verify accreditation and credentialing requirements outlined by Guilford County Schools. Counseling Services office will notify the school if the course(s) meet the district's requirements. The school will be responsible for contacting the student of the district's decision.
- **All approved courses must be completed by August 12, 2009** (Attendance records, final grades, and testing information, if applicable, should be submitted to the School Counseling office to record final grade in historical marks and file in the student's cumulative record.

If you have any questions, feel free to contact Samara Johnson (johnsos2@gcsnc.com) in the Counseling Services office at 370-2332.

Thanks,

Samara D. Johnson

Samara D. Johnson
Supervisor of High School Counseling

Guilford County Schools Approved EOC On-Line Provider List

On-line courses which require an End of Course (EOC) test are limited to state approved on-line programs such as:

***North Carolina Virtual Public School (Free)**

***Learn and Earn On-line Courses (Free)**

***UNCG I-school (Free)**

These on-line programs are aligned to the North Carolina Standard Course of Study. For accountability purposes, all other on-line programs will not be considered.

The home school is responsible for ordering and administering EOC test to student. Test must be administered and courses with final grades must be completed by August 12, 2009.

GCS Approved NON EOC On-Line Provider List

***North Carolina Virtual Public School (Free)**

***Learn and Earn On-line Courses (Free)**

***UNCG I-school (Free)**

***On-line providers accredited by one of the six regional accrediting agencies:**

North Central Association Commission on Accreditation and School Improvement (NCA)

Accredits schools in Arizona, Arkansas, Colorado, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Navajo Nation, Nebraska, New Mexico, North Dakota, Ohio, Oklahoma, South Dakota, West Virginia, Wisconsin, and Wyoming.

Middle States Association of Schools and Colleges (MSA)

Accredits schools in Delaware, District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico, U.S. Virgin Islands, Central America, Europe, and the Middle East.

Southern Association of Schools and Colleges (SACS)

Accredits schools in Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas, Virginia, and Latin America.

Western Association of Schools and Colleges (WASC)

Accredits schools in California, Hawaii, Guam, American Samoa, Palau, Micronesia, Northern Marianas, Marshall Islands, and other Australasian locations.

Northwest Association of Schools and Colleges (NWCCU)

Accredits schools in Alaska, Idaho, Montana, Nevada, Oregon, Utah, and Washington.

***On-line providers accredited by the Distance Education Training Council (DETC).**

Guilford County Schools
Non-Public and Private School
Summer Course for New Credit or Recovery Credit Requirements

Courses taken at a non-public or private school which require an End of Course (EOC) test must be aligned with the North Carolina Standard Course of Study to be considered for district approval.

The home school is responsible for ordering and administering EOC test to student. Test must be administered and courses with final grades must be completed by August 12, 2009.

Non-public or private schools must be accredited by one of the six regional accrediting agencies to be considered for summer credit approval.

[North Central Association Commission on Accreditation and School Improvement \(NCA\)](#)

Accredits schools in Arizona, Arkansas, Colorado, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Navajo Nation, Nebraska, New Mexico, North Dakota, Ohio, Oklahoma, South Dakota, West Virginia, Wisconsin, and Wyoming.

[Middle States Association of Schools and Colleges \(MSA\)](#)

Accredits schools in Delaware, District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico, U.S. Virgin Islands, Central America, Europe, and the Middle East.

[Southern Association of Schools and Colleges \(SACS\)](#)

Accredits schools in Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas, Virginia, and Latin America.

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[Northwest Association of Schools and Colleges \(NWCCU\)](#)

Accredits schools in Alaska, Idaho, Montana, Nevada, Oregon, Utah, and Washington.

****All cost of summer courses offered by on-line providers, non-public or private schools outside of Guilford County Schools are at the expense of the student with the exception of North Carolina Virtual Public School, Learn and Earn On-line Courses, and UNCG I-school.***