SCIENCE AND TECHNOLOGY PROJECT DESIGN TEAM

The Office of Magnet and Choice Schools will charter cross-functional, interdepartmental teams of school-level staff, district-level staff, and community members to plan, develop, revise, and implement key elements of the MSAP grant proposal. Each project design team will have a champion and a charter document to guide its work. Additionally, charter documents and team update reports may be shared to inform school community members of the progress of project design teams.

Desired Outcomes: This design team will plan for a Science and Technology school which will include: (1) developing a process to recruit students; (2) developing a comprehensive curriculum supported by the instructional materials to serve the identified students; and (3) recommending and requesting facility, furniture, and equipment adjustments for the new population of students.

Suggested Direction: This design team will review school-specific MSAP grant proposal information; gather research on best practices; contact model schools to conduct site visits; brainstorm student recruiting ideas; prepare a display for Magnet events (fairs and showcases); recruit faculty and staff members; designate facility use.

Timeframe: This design team will begin its work by November 2007 and end by July 1, 2008. An organizational meeting will be held before November 30. Progress reports shall be made monthly in writing.

Decision Authority: Advisory. The design team will share monthly progress reports and make its recommendations to the Director of Magnet and Choice Schools and the Director of Grants for review and suggestions. The design team will share a final report with the Director of Magnet and Choice Schools and the Director of Grants. All reports and recommendations will be shared with the Superintendent and his designees for approval.

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