BROWN SUMMIT MIDDLE SCHOOL ADMISSIONS CRITERIA CHARTER DOCUMENT

Team Name: Brown Summit Middle School (BSMS) Admissions Criteria

School District Goal(s): Continue to raise overall student achievement between white and non-white subgroups of students as well as economically disadvantaged students, and students with disabilities.

Desired Outcome: The team will develop a selection process and communication plan based on the January 26 BOE approved admission criteria for new Brown Summit Middle students to ensure reasonable opportunities for success in an advanced curriculum. The admissions criteria:

- 70th percentile or higher on the NC EOG tests in Reading and Math
- "B" or higher in Math and Language on the previous year's report card

Suggested Direction: The project team will work with Jim Rogers, Director of Magnet/Option Programs, to update the school brochure. All aspects of the magnet application process will be reviewed and updated. Internal documents, i.e. brochures, district Web site, school Web page are to be updated to include admissions criteria and link. A recruitment plan and timeline inclusive of 5th grade parent meetings in addition to the two magnet fairs, along with BSMS Open House and tours throughout the month of March will comprise recruitment efforts. The team should outline a plan that ensures continuance of the goal of 50/50 percent student diversity goal. The team should work to identify student numbers and verify with Human Resources adequate allocations to serve student academic needs. The team will need to outline with administration scheduling for BSMS students.

Time Frame: The project team's timeline will outline a date that the Student Assignment Office will notify all applicants of acceptance for 2006-07 and will maintain a waiting pool as openings become available. Applications to the school will be accepted between February 25 and March 24. A school Applications Review Committee consisting of the principal, counselor and two teachers will review applications. The Applications Review Committee will notify the Student Assignment Office of the eligible candidates (set date based on review committee completion date). A checklist inclusive of meetings with elementary guidance counselors and other prerequisites should outline all aspects of ensuring the communication and selection process are successfully implemented. The project team will provide oral and written reports with written updates provided to Champions bi-monthly on the middle and end of the month. The project team will continue its work through April 30, 2006.

Resources: Doyle Craven, Director of Student Assignment; Jim Rogers, Director of Magnet Schools; Tina Headden, BSMS EC Program Administrator; Crystal McCall, BSMS Staffing Specialist Human Resources; Sonya Conway, District Relations.

Tools/Process: The team should utilize brainstorming, checklists and benchmarking to assist in processing desired outcome. The Magnet Schools of America website, http://www.magnet.edu/ may also prove helpful in benchmarking/planning. Consistent checklist and timelines are to document and track all parts of the process.

Decision Authority: The project team has advisory and some final authority relative to content/look of Magnet materials. Via regular communication and updates with champions any items requiring budgetary approval will be shared for final decisions after presentation to the superintendent's cabinet.

Assigned Members:
Terri Spears, Principal, Brown Summit Middle School, 656-0432, spearst@gcsnc.com
Jim Rogers, Director of Magnet/Option Programs, 378-8832, rogersj3@gcsnc.com
Doyle Craven, Director of Student Assignment, 370-8303, cravend3@gcsnc.com
Gretchen Smallwood, BSMS parent and member of Principal's Advisory Council, 691-7366, mallwg@gcsnc.com
Andrea Hesman, Language Arts Teacher, BSMS, 656-0432, hesmana@gcsnc.com
Aimee Denny, Counselor, BSMS, 656-0432 dennya@gcsnc.com
Cecilia Adams, Director of Community & Business Partnerships, 370-8355, adamsc4@gcsnc.com

Champions:
Valerie Collins, Chief Curriculum & organizational Development Officer, 370-2305, collinv@gcsnc.com
Anne Murr, Instructional Improvement Officer, 370-2311, murra@gcsnc.com