

# Southwest Guilford Middle

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## Meeting Minutes

**Meeting Date:** 09/12/2023 - 3:45pm

**Title:** September SBLT

**Location:** Media Center

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### Attendance

**Team Members:**

Akeah Dillard, Kathryn Gold, Cara Goodman, Andrea Harris, Antoinette Hingleton, Jeremy Holmes, Karen James, Lori Johnson, William Lucas, Christy Martin, Sara McPherson, Devin Ponton, Robert Richmond IV, Darrin Turner, Monique Wallace

**Guests:**

**Minutes:** Celebrate recent successes

Meeting started promptly at 3:45. Reviewed norms, introduced new members Ms. Barto and Mr. Ponton. New member Ms Copeland not present due to travel.

Celebrate successes: Ms. McPherson, Ms. Goodman, Mr. Ponton and Ms. Harris gave positive reports from their classrooms.

### Review and respond to coaching comments

None

### Approval of last meeting's minutes

The team voted to accept the minutes from July's meeting as written.

### Old Business

#### Indicators to Assess-Create-Monitor

***Indicators Assessed***

***Objectives Planned For***

***Monitor (updates made)***

Dr. Richmond gave an orientation to Indistar including key factors and subsequent action items.

Performance measures for the 4 goals on the school improvement plan were reviewed along with the FAM S goal. We will track level of implementation, short term objectives and current actions toward goals with progress status. The high priority goals are integrated into staff PDPs this year. Dr. Richmond reviewed examples of action items and explained the process of extending target dates if needed. The team will

review and respond to coaching comments as needed. An Indistar guest login is linked on the school website with general information available to the public. The team voted to adopt goals as written in the school improvement plan.

#### Additional Agenda Items

##### **Action Taken:**

Ms. Wallace met with members of the district school safety office today for the purpose of updating the tornado drill plan locations. They toured the school looking for areas away from windows that are acceptable to use. Ms. Wallace will review classroom sizes and locations this week. Also, the new emergency operations plan from the district was rolled out this week and Ms. Wallace will review to make sure our plan matches new district guidelines. Tornado drill will be rescheduled for next week after the staff meeting on the Sept. 19. Ms. Wallace also asked leadership team members to gather names of staff members willing to be on the crisis team.

Discussion of encore transition, 6th and 7th are ready, Wallace wants to come up with a plan.

Harris has concern about hoods, is there a consequence, and phones too. Talk about it at grade levels and then mention to grade level admins.

MS. Wallace dress code, jeans with slits, review it again. Feel free to call admin for help.

Mr. Ponton asked about sagging, address individually.

The team briefly discussed and decided to revisit dress code implementation (specifically bottoms with undergarments showing and hoods).

Encore teachers suggested streamlining class transitions at least for 6th and 7th soon. Ms. Wallace will make a plan for 7th grade and work with encore teachers for feedback.

#### Next Meeting

Date: 10/10/2023

Time: 3:45pm

Title: October SBLT

Location: Media Center

Adjourn

3:30pm