

Comprehensive Progress Report

Mission: Wiley Elementary School commits to provide a positive learning environment while involving students, teachers, families, and the community in the education of each student.

Vision: Wiley's vision is to prepare students for real world experiences, responsible citizenship, and readiness for the future.

Goals:

By June 2024, teachers will develop small group plans and provide specific instructional/interventions to ALL tiers of student's based on verified data in the areas of academics, behavior, and social-emotional needs. (Standard 4b; Indicator A.4.03)

Through the Opportunity Culture program, Wiley's Multi-classroom Leaders will increase the overall teacher effectiveness of Wiley's instructional staff as measured by evaluation ratings in NCEES. Title I funds will be allocated for one MCL and the Opportunity Culture differential for the two MCLs. The Title I MCL will provide instructional support for teachers in grades K-2nd. The other MCL, whose differential is paid by Title I, will provide instructional support to teachers in grades 3-5. Average ratings for instructional staff should be at Proficient by June 2024. (B2.02)

By June 2024, Wiley Elementary School will increase the school composite scores from 22.2% to 25% as measured by North Carolina End of Grades test scores.

By June 2024, Wiley Elementary will reduce our percentage of chronically absent student from 44.5% to 39.5%.

Utilizing MTSS guidelines, students will be provided additional instruction time outside of core time to address specific learning loss by June 2024. We used Restart funds to purchase an additional day for our PE Teacher to allow teachers to have extended planning time as well as have an additional person for small group instruction that will focus on Social and Emotional Learning for targeted students. (A1.04, C2.01)



! = Past Due Objectives KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		High expectations for all staff and students			
	A1.04	ALL teachers assess student progress frequently using a variety of evaluation methods and make appropriate curriculum adjustments based on results.(5085)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Through the Opportunity Culture program, Wiley's Multi-classroom Leaders will increase the overall teacher effectiveness of Wiley's instructional staff as measured by evaluation ratings in NCEES. Average ratings for instructional staff should be at Proficient by June 2024.	Limited Development 10/19/2022		
<i>How it will look when fully met:</i>		We will review progress and growth based on the evaluation tools and will base it on the Beginning to Summative evaluations. We will review professional development goals.		Angelia Higgins	06/07/2024
Actions			0 of 3 (0%)		
10/24/23		Through Restart funds, for the 23-24 School year, an additional day was purchased for the PE Teacher to allow teachers to have extended planning time as well as have an additional person for small group instruction that will focus on Social and Emotional Learning for targeted students.		Lametrice Cousar	06/07/2024
<i>Notes:</i>					
10/24/23		For the 23-24 school year, Title I funds will be utilized for the after school enrichment program beginning January 2024 to reinforce ELA and Math concepts utilizing Title I funds.		Courtney Thompson	06/07/2024
<i>Notes:</i>					
10/26/23		Title I funds for the 23-24 school year will be allocated for one MCL and the Opportunity Culture differential for the two MCLs. Title I funds will pay the supplemental for both MCLs.		Marland Wiggins	06/07/2024
<i>Notes:</i> The 23-24 School year					

	KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Some teachers are managing their own classroom management system. We want all teachers to utilize the school wide expectations with all students.	Limited Development 09/30/2019		
How it will look when fully met:			All classroom teachers, students and staff will be familiar with PBIS expectations. Office referrals will be reduced due to PBIS expectations. Uniformity of procedures and expectations posted PBIS Team will share data of office referrals.		Angelia Higgins	06/12/2024
Actions				10 of 11 (91%)		
	11/25/19	After Winter break we will update PBIS procedures and review school wide expectations. 12/17/2010, PBIS procedures, rules, and expectations were reviewed with teachers prior to Winter Break. Ms. Gosser and Mrs. Tursky shared professional development with the teachers. Teachers were assigned the task of revisiting and submitting classroom management plans by 12/20/2019. Teachers will continuously implement PBIS and classroom expectations.		Complete 01/27/2020	LaToy Kennedy	01/06/2020
Notes:			Walk Through for additional PBIS Matrices throughout the school will take place on December 11, 2019. DOJO school wide weekly usage stats should reflect a balance of 4 to 1 (4 positives for every 1 negative/80% positive) to be determined by individual teacher reports on a weekly basis.			
	9/30/19	Eagle Tickets were transferred to Class Dojo points which translated to the same benefits		Complete 06/23/2020	LaToy Kennedy	05/20/2020
Notes:			The tickets will be given out daily but students will shop monthly. 2/17/2020 Eagle tickets will be revisited with the entire staff at the next Staff Meeting (2/18/2020). The Leadership Team is recommending that Class Dojo points be converted to Eagle Tickets for the PBIS store.			

9/30/19	Present the Soaring Eagle Award.	Complete 06/23/2020	LaToy Kennedy	06/05/2020
	<i>Notes:</i> Teachers will select students that exhibit the SOAR qualities. 2/17/2020 Teachers continue to nominate a student on a weekly basis to receive the SOAR Award. This was consistent and effective. We'll continue with this next year.			
9/4/20	Staff receives Professional Development/Pre-planning for the 2020-21 School Year.	Complete 02/26/2021	LaToy Kennedy	01/31/2021
	<i>Notes:</i> August 3rd-6th and January 2021 Workday. Funds were provided from the Restart money. K-2 Data Day was scheduled for 3/18/21 but due to Inclement Weather it was postponed and 3-5 Data Day was 3/19/21 led by MCLs and Dr. Kennedy. Professional Development for the entire Staff was 2/26/21 led by Dr. Kennedy.			
9/30/19	PBIS Kickoff to explain PBIS Expectations to students and staff.	Complete 01/04/2022	Joshua Corbin	11/29/2021
	<i>Notes:</i> The entire school will revisit PBIS Expectations and will revisit after the Winter Break.			
10/28/21	Update PBIS Handbook	Complete 12/14/2021	Joshua Corbin	11/29/2021
	<i>Notes:</i> PBIS Team have met and will share at next staff meeting, 11/30/21			
10/28/21	Conduct PD for PBIS Expectations with staff.	Complete 12/14/2021	Joshua Corbin	12/07/2021
	<i>Notes:</i> PD will take place at 12/07/21 Staff Meeting			
10/28/21	PBIS Matrices and Expectations posted in classroom, cafeteria and common areas	Complete 02/18/2022	Courtney Thompson	02/21/2022
	<i>Notes:</i>			
10/28/21	PBIS Team meet monthly.	Complete 06/12/2023	Shauna Pinnix	09/25/2023
	<i>Notes:</i> Ms. Pinnix will chair the PBIS Team and Ms. Bell will Co-chair. Wiley bucks will come back and Dojo points will be used for \$\$ to be used in the store. The PBIS Team met monthly to discuss inventory available for sale and to ensure staff received ample amounts of Eagles Bucks available to incentives students. Once items were inventoried Wiley's PBIS store was open and made available for students to make their purchases throughout the academic year.			
11/3/23	Office referrals will be reduced by 10% utilizing PBIS expectations schoolwide.		Angelia Higgins	06/12/2024

Notes: Students will be celebrated each month with PBIS celebrations as well as visiting the PBIS store.
In 22-23, we had 42 office referrals.

9/30/19

The Break Room
No Non-Sense Nurturing

Complete 06/06/2023

Shantae Jackson

06/12/2024

Notes: This setting will be set up for students to reflect in a small group setting, receive individual conferences.

Ms. Jackson will formulate a committee to organize protocols, criteria and procedures for The Break Room. No Nonsense Nurturing will be utilized along with Mindfulness Matters (de-escalation practices).

Update: 6/6/23 Mr. Wiggins, PE Teacher classroom was utilized for the purpose so we will continue with this concept and review it on an annual basis.

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>This is a new priority goal for our school.</p> <p>In school suspension protocol established with support staff. Root cause analysis, Big Ideas DOJO with videos and activities that focus on on mindfulness and growth mindset.</p> <p>Check In Check Out Training for selected staff members identified as team facilitators. Process began 11/25/2019.</p> <p>MTSS training was presented August 4-6 to staff for the opening of the 2020-2021 school year. The presentation included the Purpose of MTSS, Review of Student's files, District MTSS Videos and MTSS Expectations.</p>	Limited Development 09/30/2019		
		Priority Score: 2	Opportunity Score: 2	Index Score: 4	
<i>How it will look when fully met:</i>		Students will feel safe at school. They will be supported socially and emotionally; as well as, academically.	Objective Met 06/12/23	Tonya Daniels	06/15/2023
Actions					
	9/30/19	Present Parent Information Session	Complete 06/23/2020	Mallie Burton	02/28/2020
		<p><i>Notes:</i> Individual community leaders will come to provide resources and information for our parents.</p> <p>This task was a success. Monthly meetings were held prior to the school closure. We had an average of 4-5 parents in attendance for the breakfast meetings. Parents indicated completely satisfied with end of sessions surveys.</p> <p>Present Parent was successful, we met our goal and next year will include health sessions facilitated by the nurse.</p>			
	9/30/19	IST Referrals	Complete 06/23/2020	Mallie Burton	03/31/2020
		<p><i>Notes:</i> The IST will meet the 1st & 3rd Mondays.</p> <p>6/23/20 IST met twice per month</p>			

9/30/19	Home Visits	Complete 06/23/2020	Mallie Burton	06/05/2020
	<p><i>Notes:</i> The Social Worker and Counselor will make home visits as needed to support students. Home visits were made regularly by the Social Worker and Counselor during the school year as a form of communication with parents. When the school closure took place, both the SW and Counselor made home visits to deliver learning packets, food, school supplies and laptops. This was met but will continue home visits. Home visits were completed by Ms. McDonald, Mrs. Flowers and Mr. Higgs during COVID.</p>			
9/30/19	Check In/Check Out	Complete 06/23/2020	Tonya Daniels	06/05/2020
	<p><i>Notes:</i> Students will have designated staff members to check in/out daily. We had issues with check in because of student attendance. MTSS will oversee the revamping of the process. Mrs. Flowers will spearhead the process.</p>			
6/23/20	MTSS team will provide monthly updates with training and updates.	Complete 06/14/2021	Tonya Daniels	06/23/2021
	<p><i>Notes:</i> MTSS team will train staff on the process and provide updates.</p>			
9/4/20	Professional Development is provided on Self Care for Teachers and Students.	Complete 06/14/2021	Laverta Flowers	06/23/2021
	<p><i>Notes:</i> Information will be included in the Newsletter and Mrs. Flowers will offer monthly PD for staff and incorporate this subject with students in small groups. Restart funds will be used to pay for PD for teachers and materials for students.</p>			
10/26/22	Utilizing PRC Funds, we will offer an incentive to teachers, teacher assistants, Social Worker, Counselor, Office Staff, MCLs, and custodians to promote continuity in staff and solidify relationships.	Complete 06/12/2023	LaToy Kennedy	06/13/2023
	<p><i>Notes:</i> The incentives will be given in two installments, December 2022 and June 2023.</p>			
Implementation:		06/12/2023		
Evidence	6/14/2021 Agendas and minutes from meetings.			
Experience	6/14/2021 Professional Development/Training with MTSS was fulfilled. Monthly meetings beginning in March when all students returned to school.			
Sustainability	6/14/2021 Continued monthly meetings, staff training with MTSS in Staff Meetings. 6/12/23 PD on SEL in the classroom.			

	KEY	A4.16	The school develops and implements consistent, intentional, and ongoing plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date			
<i>Initial Assessment:</i>	Teachers in previous grade levels are exposed to the next grade level standards during PLCs and Staff Meeting professional development. Throughout the year teachers engage in Vertical Planning with other grade levels.	Limited Development 08/28/2017				Priority Score: 2 Opportunity Score: 3	Index Score: 6		
<i>How it will look when fully met:</i>	<p>Students will be introduced to the curriculum and grade level expectations for the following school year.</p> <p>Pre Kindergarten students will visit Kindergarten classes.</p> <p>Kindergarten students will visit first grade classes.</p> <p>First grade students will visit second grade classes.</p> <p>Second grade classes will visit third grade classes.</p> <p>Third grade classes will visit fourth grade classes.</p> <p>Fourth grade classes will visit fifth grade classes.</p> <p>Fifth grade classes will visit sixth grade at the feeder middle school.</p> <p>Students will also spend one day in the next grade at the end of the school year.</p>	Objective Met 06/05/23	Barbara Towles Masterson	06/12/2023	<i>Actions</i>				
9/6/17	Teachers will engage in vertical planning with other grade levels on a monthly basis. These meetings are prescheduled for one Tuesday afternoon out of the month according to the master calendar.	Complete 06/05/2023	LaToy Kennedy	06/12/2023	<i>Notes:</i> Vertical team meetings will be held on the 2nd Tuesday of each month.	Update 6/5/23: We did have vertical team meetings.			
9/6/17	Wiley staff will continue to engage students in grade level transition activities during the months of April and May. These activities include but are not limited to visiting the next grade level to shadow (PK to K), 5th grade visit to the middle school, etc.	Complete 06/05/2023	Barbara Towles Masterson	06/12/2023					

Notes: Mrs. Masterson will be responsible for PK-K transitions and Fly Up Night. Fly Up Night is when students of current grades levels visit rising grade levels.

Ms. Miller will be responsible for 5th-6th grade transitions.

Update

PreK to K:

*Kindergarten Transition Night was held for parents. Kindergarten teachers were able to talk to the parents regarding the curriculum and they had a tour of the classrooms.

*Pre-K Teachers informed and assisted parents with kindergarten registration.

*Students spent time in a Kindergarten class to see what their day would consist of: Math, CKLA and Specials (Media, Music, & Math) etc.

*Students started eating in the Cafeteria in April, going through the lunch line.

5th Grade:

*Parents & Students attended "Rising 6th Grade Meeting Night", held at Jackson Middle School.

* Wiley's school counselor had in class small groups to discuss moving from Elementary to Middle School.

*The school expectations

*The changing of classes. Students will not be in the same classroom together all day.

*Assignments/Homework

*Extracurricular Activities (in order to participate, grades must be at a certain level.

Implementation:

06/05/2023

<p>Evidence</p>	<p>6/5/2023 PreK to K: *Kindergarten Transition Night was held for parents. Kindergarten teachers were able to talk to the parents regarding the curriculum and they had a tour of the classrooms. *Pre-K Teachers informed and assisted parents with kindergarten registration. *Students spent time in a Kindergarten class to see what their day would consist of: Math, CKLA and Specials (Media, Music, & Math) etc. *Students started eating in the Cafeteria in April, going through the lunch line.</p> <p>5th Grade: *Parents & Students attended “Rising 6th Grade Meeting Night”, held at Jackson Middle School. * Wiley’s school counselor had in class small groups to discuss moving from Elementary to Middle School. *The school expectations *The changing of classes. Students will not be in the same classroom together all day. *Assignments/Homework *Extracurricular Activities (in order to participate, grades must be at a certain level.</p>			
<p>Experience</p>	<p>6/5/2023 We placed Vertical team meetings, and transitional activities on the calendar at the beginning of the school year.</p>			
<p>Sustainability</p>	<p>6/5/2023 We will continue with Vertical Team meetings and transitional activities.</p>			

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
	B2.02	The Leadership Team shares in decisions of real substance pertaining to curriculum, instruction, and professional development.(5142)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The School Improvement Team and Staff collaborate on professional development and curriculum instruction based on data and the needs of our students.	Limited Development 10/19/2022		
<i>How it will look when fully met:</i>		During PLCs, data meetings and based on the data, information will be gathered to justify our action steps and how to proceed with the necessary resources and professional development.		Yvette Spratling	06/07/2024
Actions					
<i>Notes:</i>					

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The MCLs will facilitate 90-minute planning periods with each grade level weekly. During these meetings, teachers will analyze Benchmark data and other relevant data to create new groups focused on student needs. During this planning, teachers will also plan lesson plans, meet with Eureka and CKLA coaches throughout the year. Teachers will have the opportunity to practice teaching lessons particularly with the new Eureka Math squared program. Professional development will be held based on teacher needs. Note: This Indicator will be used to meet our FAM-S.	Limited Development 10/19/2022		
<i>How it will look when fully met:</i>		We will utilize PLC notes, progress monitoring, formative and informative assessments, coach's notes, lesson plans and professional development throughout the school year.		Angelia Higgins	06/07/2024
<i>Actions</i>			5 of 6 (83%)		
	11/3/22	Used Restart Calendar flexibility in 21/22 to add additional teacher workdays in order provide targeted PD to help increase teacher capacity and content expertise.	Complete 08/16/2021	LaToy Kennedy	08/16/2021
<i>Notes:</i>					
	11/3/22	Used Restart Calendar flexibility in 22/23 to add additional student days at the beginning of the year to increase learning opportunities	Complete 08/15/2022	LaToy Kennedy	08/15/2022
<i>Notes:</i>					
	10/26/22	We will use PRC 195 Funds to pay 10 classroom teachers to work in our extended day program. The day will be extended 1.5 hours twice a week for 16 weeks for students starting in January.	Complete 06/12/2023	LaToy Kennedy	06/13/2023
<i>Notes:</i>		We had 7 staff including Teachers, MCLs, Speech and Social Worker to complete this After-School Enrichment program.			
	11/3/22	Used Restart budget flexibility to help fund two MCLs in both 21/22 and 22/23	Complete 06/12/2023	LaToy Kennedy	06/13/2023
<i>Notes:</i>					
	10/19/22	Data days are scheduled three times during the school year.	Complete 06/12/2023	LaToy Kennedy	08/24/2023

Notes: Jan. 19th 2nd data day, April 27th will be third data

We will plan the dates when the 23-24 Assessment Schedule is shared.

10/24/23

We will use the remaining PRC 195 Funds for the 23-24 school year to focus on Social and Emotional Learning and to strengthen our MTSS processes. Funds will be allocated for the No-Nonsense Nurturer Workshop (professional development), Field Trips, and PBIS Supplies.

Zaynah Brooks

06/07/2024

Notes: PBIS celebrations will happen monthly. Field Trips will happen throughout the year and No-Nonsense Nurturer Professional Development is scheduled for November 2, 2023.

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Talent recruitment and retention			
KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>LEA Response: It is the policy of the Guilford County Board of Education that a continuous system of recruitment and selection of personnel be maintained in order to assure competent candidates for vacancies as needed. The district attaches a high priority to securing the most competent personnel available and, once they are employed, in assisting them in their professional growth and development throughout their careers. The district regards a personnel evaluation plan as a critical and essential part of professional growth. The Board acknowledges that the most important aspect of attaining excellence in education is the quality of the teaching staff and the administrative staff. The Board therefore adopts as policy and states its determination to strive for such excellence, and further declares its intent to employ and reemploy only those teachers and administrators who possess, have exhibited, and continue to strive for excellence in their preparation for, performance of, and contribution toward the educational process. Achievement of a proficient rating on the North Carolina Teacher or Administrator summative evaluation is the minimum acceptable standard of performance for teachers and administrators in this school system. However, proficient performance shall not constitute any assurance to any teacher or administrator of rights to or consideration for employment or reemployment. The Board of Education holds all personnel accountable for striving for a summative rating of distinguished on all performance. School Response: The administration team utilizes the process of prescreening phone interviews, face to face interviews, reference checks, and job fairs to recruit quality teachers. In an effort to retain teachers, the team has worked to establish a positive climate that is conducive for working and collaborating. Teachers are rewarded monthly through incentives and daily recognition. The staff comes together throughout the year for various outings in the community.</p>	Limited Development 04/25/2016		
<i>How it will look when fully met:</i>					
<i>Actions</i>					
Notes:					

Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Teachers follow up with parents of students who are absent. Teachers refer names of students with Attendance Concerns to Social Worker. Attendance letters and Home Visits are follow up procedures.	Limited Development 09/12/2018		
		Priority Score: 2 Opportunity Score: 2	Index Score: 4		
<i>How it will look when fully met:</i>		Students are regularly logging in for Virtual instruction. Students will be fully engaged through Live teaching sessions, participation, completing and submitting assignments.	Objective Met 06/14/21	LaToy Kennedy	05/31/2021
Actions					
9/30/19	Donuts for Dads, Muffins for Moms & Grits for Grandparents		Complete 06/23/2020	Mallie Burton	05/07/2020
<i>Notes:</i> These events will encourage parent involvement.					
These were incorporated in Present Parent Sessions					
9/30/19	Present Parents Info Sessions		Complete 06/23/2020	Mallie Burton	05/21/2020
<i>Notes:</i> Invite Community Leaders to come to inform parents of resources available in the community.					
This action was met.					
9/30/19	Create and share a Parent Bi-Monthly Newsletter posted on the school's and teachers websites.		Complete 06/23/2020	LaToy Kennedy	06/01/2020
<i>Notes:</i> Parents will receive monthly newsletters with tips and updated calendar of events for the school.					
This was met and during COVID, newsletters were sent weekly.					
9/30/19	Class Dojo		Complete 06/23/2020	LaToy Kennedy	06/05/2020

	<p><i>Notes:</i> This will serve as a form of communication with teacher and parents.</p> <p>This was met but we still need more parent participation in signing up with Dojo. Make computers available</p>			
10/6/20	Teachers communicate with parents/guardians and students on being fully engaged in the remote learning process.	Complete 01/19/2021	LaToy Kennedy	12/11/2020
	<p><i>Notes:</i> We will set up a system to monitor teachers in regards to communicating with parents.</p> <p>Students will be fully engaged through Live teaching sessions, participation, completing and submitting assignments.</p> <p>Teachers are making contact with parents on a monthly basis via sharing School Correspondence, Monthly Newsletters, Class Dojo, and phone calls to keep parents connected to the school and their child's learning.</p>			
9/4/20	The Parent Advisory Board promotes parent involvement and develop parent leaders.	Complete 06/14/2021	Shantae Jackson	06/23/2021
	<p><i>Notes:</i> The Parent Advisory Board will be implemented this school year.</p> <p>Some of the events will be virtual and/or Grab and Go. Ms. Whitaker and Ms. Jackson will oversee these events.</p>			
Implementation:		06/14/2021		
Evidence	6/23/2020 Agendas, Copies of Newsletters, ConnectEd and Communication Logs.			
Experience	6/23/2020 Teachers kept communication logs and shared with Administration. Communication with parents came through Newsletters, ConnectEd, Dojo messages, WOW Wednesdays, Drive By Pickups (Due to Covid). Members of the Parent Advisory Board have been selected and the first meeting was held on May 18th.			
Sustainability	6/23/2020 Teacher and parent communication, Newsletters, Connect Ed and meetings with the Parent Advisory board.			