

**GUILFORD TECHNICAL COMMUNITY COLLEGE**  
**Career and College Promise**  
**Guidelines & Verification of Student Eligibility Form**

Career and College Promise Enrollment Guidelines

1. Career and College Promise Program is open to eligible North Carolina high school students in order to accelerate completion of college certificates, diplomas, and associate degrees that lead to college transfer or provide entry-level job skills.
2. Eligible junior and seniors are allowed 4 tuition free semesters at GTCC if they enter at the beginning of their junior year and enroll in college classes for the next 4 consecutive semesters (not including summer). Home school students must be making academic progress towards graduation and reclassification of homeschool transcripts is prohibited.
3. Students are responsible for all fees, supplies, and textbooks.
4. Students will receive college credit, which will apply toward college graduation and/or transfer.
5. All coursework at GTCC becomes part of your permanent academic history. Grades received and/or excessive drops may have implications involving future financial assistance, athletic eligibility, probation, etc.

Student Responsibilities

1. A current high school transcript showing junior or senior status and an **unweighted 2.8 GPA** OR test scores showing college readiness in Math, English and Reading is required **before registration**.
2. Students must register for **approved** classes only. Registering for non-approved classes will result in a loss of registration privileges.
3. Students shall conform to the College's academic rules and regulations and the code of conduct expected of all college students.
4. Students will be subject to disciplinary action by both the college and the high school as a result of inappropriate behavior in class and/or on campus.
5. Students are responsible for reviewing and abiding by all academic policies as listed in the College Catalog.
6. Students are required to attend class on time, be well prepared, and exhibit mature conduct at all times.
7. Students are required to attend all scheduled classes following the college calendar, which may vary from the GCS calendar.
8. Students must continue to make progress toward high school graduation and maintain a 2.0 GPA in college coursework after completing two courses to maintain eligibility for continued enrollment.
9. Students must complete at least 67% of all courses attempted at GTCC with a "C" average.
10. Students are required to meet with a CCP advisor BEFORE withdrawing from a college class.

Parent or Guardian Information

1. Concurrently enrolled students are treated like every other college student. The rules regarding student records are governed by the Family Education Rights and Privacy Act (FERPA). Academic information is only released with the written consent of the student.
2. Your son or daughter will be exposed to a diverse population in educational programs designed for the adult learner, which may involve sensitive topics that might be considered controversial or offensive to some.

Instructions (more detailed information is available at [www.gtcc.edu/ccp](http://www.gtcc.edu/ccp).)

1. Complete the GTCC Application for Admission
2. Check Eligibility for Enrollment
3. Select a Pathway/Course
4. Complete the Verification of Student Eligibility Form
5. Submit an official copy of your high school transcript. This must include your GPA and grade level.
6. Please send your completed application packet to CCP@gtcc.edu.

# Career and College Promise Verification of Student Eligibility Form

Student Name \_\_\_\_\_ (First) \_\_\_\_\_ (Last) \_\_\_\_\_ (MI) GTCC ID: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
Month Day Year

College Transfer Pathway: \_\_\_\_\_ Pathway Code: \_\_\_\_\_  
and/or Career Technical Pathway \_\_\_\_\_ Pathway Code: \_\_\_\_\_

Projected High School Graduation Date: \_\_\_\_\_ / \_\_\_\_\_  
Month Year

Semester of Enrollment:  Fall \_\_\_\_\_  Spring \_\_\_\_\_  Summer \_\_\_\_\_ (check one and write in year)

In order to participate in the Career and College Promise Pathway program, the High School Principal or Designee must verify that each student has met the following requirements:

1. Grade Level:  Junior or  Senior
2. High School GPA (unweighted): \_\_\_\_\_ (2.8 unweighted cumulative GPA required)

**Guilford County School Student Number** (If Applicable):  
\_\_\_\_\_

**High School Name:** \_\_\_\_\_  
*(Home Schools must present a copy of their Home School Registration Form)*

**Principal/Designee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
*Your signature on this form acknowledges your receipt of the information and certifies that you agree to adhere to the enrollment guidelines and student responsibilities. By signing this form, the student gives GTCC permission to release grades and attendance to high school personnel and parents and guardians.*

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
*Your signature on this form acknowledges receipt of the Career and College Promise Enrollment Guidelines and Student Responsibilities as well as your permission for your child to enroll in a college level course and participate in all required activities.*

Your application packet <b><u>MUST</u></b> include:	
<input type="checkbox"/> GTCC Application (online or paper form)	<input type="checkbox"/> High School Transcript
<input type="checkbox"/> Consent to Release Form	<input type="checkbox"/> Homeschool Registration Form (Home School students only)
<input type="checkbox"/> Attendance Policy Form	<input type="checkbox"/> General Media Release Form