

## James B. Dudley High School

This is your **Course Outline** wherein you can find a description of the class in which you are enrolled, policies for school, procedures for class.

After we have reviewed this document in class *your assignment* is to review this document with your parent(s)/guardian(s) and ensure they **initial each section** you review with them. Then you are to **store this document in the front of your binder** for your own reference.

American History: Founding Principles, Civics and Economic Course Outline	
<b>Teacher's Name:</b> Mrs. Vonja Muhammad	<b>Room # :</b> 229 E
<b>Planning Period:</b> 4th Block	<b>Time:</b> 2:30 p.m. – 3:50 p.m. MWThF
<b>Email address:</b> muhammv@gcsnc.com	
<b>Please note:</b> <i>Teacher should respond to all email within a 24-hour period.</i>	
If learners need extra help I stay after school on Wednesdays for tutorial from 4-5pm. During this time you can complete any makeup work or receive assistance with homework. Please let me know if you plan to stay and report to the scheduled tutorial session by 3:55pm. <span style="float: right;"><b>Initial:</b> _____</span>	
<b>Description of Course:</b> This course covers the political and ideological birth of the United States and the nature of democracy both as it relates to the world and to the United States. The first half of the course requires students to understand the principles of democracy and how citizens participate in government. By the end of the course students should be able to decipher the different roles of branches of government and how those branches function in our democracy. The second half of the course focuses on economics. By the end of the course students will be able to make sound personal financial decisions and understand the role of governments in promoting and maintaining stable economic systems.	
<b>Initial:</b> _____	
<b>Materials Needed:</b>	<b>For the use of your student and others</b>
<ul style="list-style-type: none"> <li>• 1 Three Ring Binder</li> <li>• Notebook Paper</li> <li>• Index Cards</li> <li>• pens</li> <li>• Colored pencils or Markers</li> <li>• Flash drive</li> <li>• Highlighters</li> </ul>	<ul style="list-style-type: none"> <li>Hand sanitizer</li> <li>1 box of facial tissue</li> <li>1 Container of Disinfecting wipes</li> </ul>
<b>Initial:</b> _____	
<b>Required Projects/Assignments:</b>	
All students will be required to keep an organized notebook and complete one research project in addition to all other assignments. <span style="float: right;"><b>Initial:</b> _____</span>	
<b>Grading Policy:</b>	
Homework	5%
Classwork	25%
Quizzes	30%
Tests	+ 40%
<hr style="width: 50%; margin: 0 auto;"/>	
100%	
1 <sup>st</sup> Nine Weeks Average (40%) +	
2 <sup>nd</sup> Nine Weeks Average (40%) +	
Final Exam	(20%) =
<hr style="width: 50%; margin: 0 auto;"/>	
Final Grade Average	100%
<b>Initial:</b> _____	
<b>Homework Policy:</b> Any homework assigned is to be turned in on the following day unless otherwise instructed. <b>Points will be deducted from homework assignments which are submitted late.</b> Any assignment which is more than four day overdue will be assessed for master only. <span style="float: right;"><b>Initial:</b> _____</span>	
<b>Make-up Work Policy:</b> <i>Students are required to submit make-up work for <u>excused</u> absences within three school days. Make-up work for unexcused absences is at the teacher's discretion.</i>	
If you miss class please utilize your class website to keep up with what was done during your absence: <a href="http://muhammadcourse.weebly.com/">http://muhammadcourse.weebly.com/</a>	
<b>Note:</b> See student handbook for school-wide make-up work policy. <span style="float: right;"><b>Initial:</b> _____</span>	

# Behavioral Expectations:

1. Be in class in **assigned seat** and prepared to work when the bell rings.
2. Food, drink, visible gum, cell phones, and any other electronic devices are not permitted in class.
3. Hall movement for the first twenty and the last twenty minutes of second and fourth block will be restricted. Hall passes are restricted for the duration of third block.
4. Be respectful.
  - ❖ Cursing is prohibited.
  - ❖ Name calling is unacceptable.
  - ❖ Keep hands, feet, and objects to yourself.
  - ❖ Follow directions within two verbal prompts.
6. Adhere to dress code as outline in student handbook at all times.

Infractions of behavioral expectations will be dealt with at the discretion of the teacher.

**Note: See student handbook for school-wide rules and behavior policy.**

**Initial:** \_\_\_\_\_

## Consequences of misbehavior:

Warning, student/teacher conference, parent/teacher conference, phone call to parent, office referral, afterschool detention., time owed, behavior contract, in-teaming

**Initial:** \_\_\_\_\_

## Procedures

1. **At the beginning of class learners will:** ensure you have necessary materials needed for that day; place completed homework in appropriate bin; begin your bell ringer. Locker passes are not permitted once class has begun.
2. **During class learners will:** request permission to move within and from the classroom for any reason. Passes to leave class will be limited.
3. **At the end of class learners will:** pick-up any trash around your desk, straighten your desk, put textbooks in appropriate location, and be in your assign seat when the bell rings. All learners will be dismissed by the classroom teacher.

**Initial:** \_\_\_\_\_

## Attendance policy as outlined by Guilford County Schools

The first three excused absences are handled between student and teacher(s). Students are expected to make up work assigned during the lawful absence(s) within three school days of the student's return to school. The actual grade earned will be recorded. The ultimate responsibility for make-up work lies with the student.

### EXCESSIVE/UNLAWFUL ABSENCES

- Students who have four or more absences from a class during quarter will be placed on **NO CREDIT STATUS** until attendance obligations have been met.
- Parents will be notified by the school of the **NO CREDIT STATUS** and will be asked to participate in developing an **EXTRA HELP** plan for their child to remove the **NO CREDIT STATUS** from his/her report card. **NO CREDIT STATUS** will be recorded on the report card in lieu of a letter grade for all courses each marking period, regardless of that student's present grade average. Students can meet course attendance obligations, thereby eliminating **NO CREDIT STATUS**, through the school's Extra Help Program.

### Dudley's Extra Help opportunities include:

1. After school tutorial with a teacher.
2. Canvas remediation

Removal of **NO CREDIT STATUS** is earned at the rate of one Extra Help session of forty-five (45) minutes per absence in all ninety-minute block courses. The attendance obligation begins at the fourth day of absence from school and applies to each subsequent absence.

**Initial:** \_\_\_\_\_