



October 18, 2018

Dear Guilford County Schools Employee,

The current Two-Way Consent form used by Guilford County Schools is being replaced with comprehensive, HIPPA-compliant consent forms.

Upon receipt of this memo, please discard any blank copies of the form titled **Two Way Consent For Release of Confidential Information**. All digital copies located on school or department websites are to be removed and replaced with the revised copy of the forms titled *Authorization for the Disclosure of Student's Health Information to The Guilford County Schools* and the *Disclosure of Student's Educational Records to Health Providers form*.

Consent forms completed at the beginning of the 2018-2019 school year should be kept and new ones completed. Documents will be transcribed in multiple languages and made available later.

Please direct any questions to Yvetta Grier, Interim Director Health Services and Nursing.

Sincerely,

Dr. Wanda Legrand  
Chief Student Services Officer  
Guilford County Schools Student Services