

Chapter Bylaws
Of the
STEM Early College at NC A&T Chapter
Of the
National Honor Society

Adopted: September 15, 2014
Revised: September 28, 2016
Revised: October 2, 2017

Article I: Name and Purpose

- Section 1. The name of this chapter shall be the STEM Early College at North Carolina A&T Chapter of the National Honor Society of Secondary Schools.
- Section 2. The purpose of this chapter shall be to honor academic achievement, to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of the STEM Early College at North Carolina A&T.
- Section 3: This chapter shall be under the sponsorship and supervision of the National Association of Secondary School Principals (NASSP), 1904 Association Drive, Reston, VA 20191-1537.
- Section 4: The STEM Early College at North A&T shall be under the direction of and in full compliance with the National Constitution of NHS and will maintain active affiliation with the national organization on an annual basis.

Article II: Principal

- Section 1: The principal shall reserve the right to approve all activities and decisions of this chapter.
- Section 2: The principal shall annually delegate a chapter advisor and chapter co-advisor, who may serve consecutive terms, to supervise the administration of the chapter activities.
- Section 3: The principal shall annually appoint a Faculty Council of five faculty members, who may serve consecutive terms, to admit members to the National Honor Society, to develop and revise bylaws, and to make decisions on appeals for non-selection or dismissal.
- Section 4: The principal may appoint an alternate member to the Faculty Council Committee to serve in the absence of a current member.
- Section 5: The principal shall be part of the appeal process for non-selection or dismissal cases.

Article III: Chapter Advisor/Co-Advisor

- Section 1: The chapter advisor/co-advisor shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community.
- Section 2: The chapter advisor/co-advisor shall maintain files on membership, chapter history, activities, and financial transactions.

- Section 3: The chapter advisor/co-advisor shall regularly review each member for compliance with NHS standards and obligations.
- Section 4: The chapter advisor/co-advisor shall help the chapter officers understand and carry out their duties.
- Section 5: The chapter advisor/co-advisor shall be an ex-officio, non-voting, sixth member of the Faculty Council.
- Section 6: The chapter advisor/co-advisor shall be a member of the faculty, appointed annually by the principal, and may serve consecutive terms.

Article IV: Faculty Council

- Section 1:** The Faculty Council shall consist of five voting faculty members appointed annually by the principal. The chapter advisor shall be an ex-officio, non-voting, sixth member of the Faculty Council. No principal or assistant principal may be included on the Faculty Council.
- Section 2:** The term of the Faculty Council shall be one year. Members may be appointed to consecutive terms.
- Section 3:** The Faculty Council shall meet at least once a year to review the procedures of the chapter, and to consider non selection, dismissal, other disciplinary actions, and warning cases.
- Section 4:** The Faculty Council will develop and revise, when necessary, all chapter procedures for selection, discipline, and dismissal of members, all of which must remain in compliance with the national guidelines.

Article V: Membership

- Section 1: Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of Scholarship, Service, Leadership, and Character. Once selected, members have the responsibility to continue to demonstrate these qualities.
- Section 2: Membership in this chapter shall be known as active, honorary, and graduate. Active members become graduate members at graduation. Graduate and honorary members have no voice or vote in chapter affairs.
- Section 3: Candidates become members when inducted at a special ceremony.
- Section 4: Members who resign or are dismissed are never again eligible for membership or its benefits.
- Section 5: Candidates for induction who are suspended before the induction ceremony are denied membership to the National Honor Society.

Article VI: Selection of Members

- Section 1: Candidates eligible for selection to this chapter must be members of the junior or senior class.
- Section 2: To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester at the STEM Early College at NC A&T.
- Section 3: Candidates eligible for election to the chapter shall have a minimum cumulative weighted grade point average of 3.0. Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered based on their service, leadership, and character.

- Section 4: The selection of each member to the chapter shall be by a majority vote of the Faculty Council. Candidates who were not selected by the Faculty Council shall have two weeks from the mailing of notification letters to appeal the decision.
- Section 5: A description of the selection procedure shall be published in an official school publication or web site that is widely available in a timely fashion to all students and parents of the school. The selection procedure shall be determined by the Faculty Council and shall be consistent with the rules and regulations of NHS.
- Section 6: The National Council and NASSP shall not review the judgment of the Faculty Council regarding selection of individual members to local chapters.

Article VII: Obligation of Members

- Section 1: Annual dues for this chapter shall be \$20. Dues will be payable to the chapter prior to induction. Subsequent years, dues will be due within 30 days of the start of school.
- Section 2: Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Honor Society.
- Section 3: Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter.
- Section 4: Chapter members who are seniors in good standing shall be granted the **privilege** of wearing the honor cords at graduation.

Article VIII: Officers

- Section 1: The officers of the chapter shall be president, vice president, secretary, and treasurer.
- Section 2: For the 2014-2015 charter year, the newly elected members of the chapter will elect the officers at the first chapter meeting. Thereafter, the newly elected members of the junior class shall elect the officers of the chapter at the close of the school year.
- Section 3: Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.
- Section 4: It shall be the duty of the president to lead the organization in pursuit of service, and fund-raising. The President shall represent the STEM Early College at NC A&T National Honor Society when called upon. The president shall work closely with the advisor, other officers, and members to fulfill the mission of the NHS.
- Section 5: The vice-president shall preside in the absence of the president. The vice-president shall also keep a record of members' contributions to leadership and service.
- Section 6: The secretary shall keep the minutes and attendance records for meetings and be responsible for all official correspondence.
- Section 7: The treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter.

Article IX. Executive Committee

- Section 1:** The executive committee shall consist of the officers of the chapter and the chapter advisor/co-advisor.
- Section 2:** The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter bylaws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.
- Section 3:** The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

Article X. Meetings

- Section 1:** Each chapter shall have regular meetings during the school year on days designated by the executive committee and in accordance with school policy and regulations.
- Section 2:** The regularity of the meetings shall be designated annually by the Executive Committee.
- Section 3:** The chapter president or other designated student leader may call special meetings approved by the executive committee.
- Section 4:** Chapters shall conduct meetings according to Robert's Rules of Order, Newly Revised, in all points not expressly provided for in this Constitution or the chapter bylaws.

Article XI: Activities

- Section 1:** Each chapter shall determine one or more service projects for each year.
- Section 2:** All members shall regularly participate in these projects.
- Section 3:** These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.
- Section 4:** Each newly inducted junior shall perform a minimum of 30 hours of community service during the senior year. Ten of those hours may be completed in the summer between the junior and senior years. Each newly inducted senior shall perform a minimum of 12 hours of community service between the induction ceremony and June 1. Hours used to meet the requirement for one activity (i.e., Key Club) cannot also count to meet the requirement for National Honor Society.
- Section 5:** Each chapter shall publicize its projects in a positive manner.

Article XII: Discipline and Dismissal of Members

- Section 1:** The Faculty Council, in compliance with the rules and regulations of the National Honor Society, shall determine the procedure for dismissal. A written description of the dismissal procedure shall be available to interested parties. Faculty Councils can consider disciplinary actions that are less severe than dismissal if circumstances warrant.
- Section 2:** Members who fall below the standards that were the basis for their selection shall be promptly warned in writing by the chapter advisor and given a reasonable amount of time to correct the deficiency, except that in the case of flagrant violation of school rules or the law, a member does not necessarily have to be warned.

- Section 3:** The Faculty Council shall determine when an individual has exceeded a reasonable number of warnings.
- Section 4:** In all cases of pending dismissal, a member shall have a right to a hearing before the Faculty Council.
- Section 5:** For purposes of dismissal, a majority vote of the Faculty Council is required.
- Section 6:** A member who has been dismissed may appeal the decision of the Faculty Council to the principal and thereafter under the same rules for disciplinary appeals in the school district.
- Section 7:** The National Council and NASSP shall hear no appeals in dismissal cases.

Article XIII: Ratification, Approval, and Review

- Section 1: These bylaws will be **approved** upon receiving a two-thirds affirmative vote of all active members of the chapter, a majority affirmative vote of the Faculty Council, and approval by the administration.
- Section 2: These bylaws shall be reviewed and if necessary, revised within five years from the date of approval noted on this document.

Article XIV: Amendments

- Section 1: These by-laws may be amended by a 2/3rds vote of the Faculty Council, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles VI and XII, which are developed by the Faculty Council with the approval of the principal.
- Section 2: By-laws and amendments must be consistent with the Constitution of the National Honor Society.

Approved on [*September 14, 2014; Revised: September 28, 2016; Revised: October 2, 2017*]:

Signatures: Names of the Chapter President, Secretary, Adviser, and Principal.

_____ Chapter President
 Madeline Clayton

_____ Chapter Secretary
 Evelyn Adriance

_____ Chapter Adviser
 Sharon Lassiter

_____ Chapter Principal
 Jamisa Williams