



OneCard (Student ID Badge) MS/HS Student Information

STUDENT IDENTIFICATION BADGE PROCEDURE

The purpose of the OneCard is to ensure safety and security on each school campus. Student Identification Cards will be provided to every student. EVERY student must always wear their ID cards while on school grounds. It is crucial that we can identify everyone on campus. Identification of staff and students is a safety issue and will not be compromised when it comes to safety of students and staff. ID cards help us in identifying students as well as other individuals on the school campus.

1. All students must wear their current year ID cards to:
 - a. Be in class
 - b. Move between classes and to the restroom
 - c. Buy lunch
 - d. Borrow library books
 - e. Obtain early dismissal
 - f. Participate in campus life activities (assemblies, prom, athletic events)
 - g. Be on campus before or after school

2. The ID Card must be worn on a breakaway lanyard hanging from their neck.
 - a. School IDs cannot be worn on a shirtsleeve, pants, outside of pockets, under a coat/jacket or at the bottom of shirt.
 - b. If a student is wearing a jacket, the lanyard must be on the outside of the jacket and visible.
 - c. The ID Card must be presented to any school staff member or person of authority when seeking student identification.
 - d. The front and back of the ID Card must remain plain and free of stickers, markings, other photos, etc.
 - e. Lost, stolen, altered, damaged, and defaced ID Cards must be replaced IMMEDIATELY through the secretary or designated ID facilitator.
 - f. Cost for replacement is \$5.00 for a new ID Card. A media center fine will be assessed if the student cannot pay that day.
 - g. Replacement lanyards will be available for \$1.
 - h. Students are excused from wearing IDs during classes where they present a hazard to student safety. They should be properly secured during this time.

3. Teachers will perform an ID check at the beginning of each class period each day. For a student who does not have his/her ID Card, they will adhere to the following procedures:

Consequences for not displaying/possessing student ID

1st Violation - Phone call home by Administrator
2nd Violation – Lunch Detention
3rd Violation - 1 Day After School Detention (ASD)
4th Violation - 2 Days ASD
5th Violation - 1 Day In-School Suspension (ISS)
6th Violation - 2 Days In-School Suspension (ISS)
Subsequent Violations will result in the assignment of multiple days of ISS.

These consequences are cumulative for the entire school year. Note: Refusing to provide access to your ID to an adult on campus is considered an infraction with the student code of conduct.