

Enrollment Checklist

Student Name: _____

Completed By: _____ Date: _____

I. Complete Enrollment Documents

- Application for Enrollment
- Pupil Data Sheet
- If applicable: Affidavit or SIT form if student is living with someone other than parent or guardian*
- Enrollment Supplement
- Parent Consent Form
- Student Conduct Affidavit
- Transportation Request
- Military Family Member Form
- Free or Reduced Lunch Application

II. Photocopy Student Information

- Proof of Birth (*needs one of the following*)
 - Birth Certificate
 - Passport **OR**
 - I-94
- If not the parents,*
 - Proof of Legal Guardianship **OR**
 - Affidavit
- Proof of Address (*needs one of the following*)

***Must in be parent/legal guardian name or have affidavit/SIT form

 - Utility Bill (gas, electric or water),
 - Lease or Mortgage, **OR**
 - NC Driver's License AND Vehicle Registration with matching address
- Immunization Records (*due along with Health Assessment within 30 days if not available*)
- Transcripts (High School Only)

Approved for enrollment by Mr. White on _____ Date _____
Student will begin attending grade ____ on _____ Date _____
Family contact person: _____
Family phone number: _____

Entered in PS by Barnes

Date: _____