

NCEdCloud IAM Service Student Login Information –Student Accounts Secondary (Grades 6-13)

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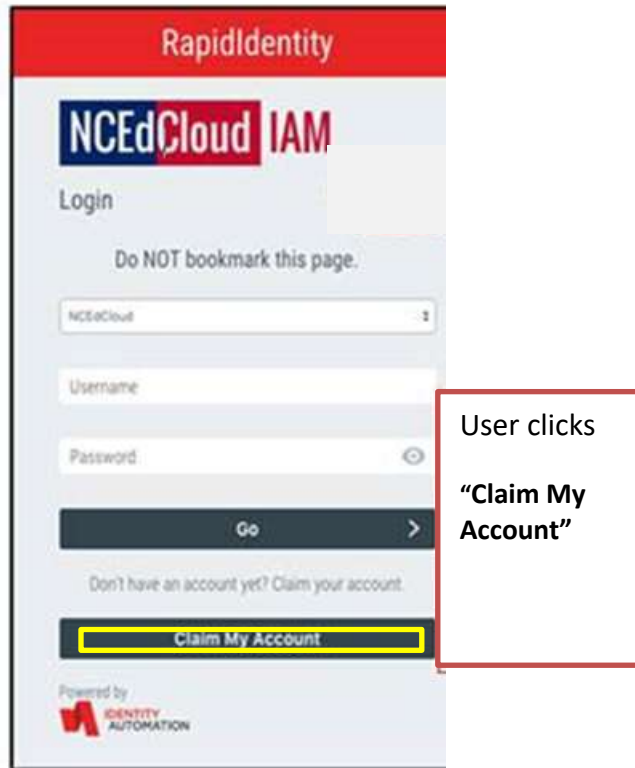
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The purpose of this document is to provide students with information on claiming and activating your NCEdCloud IAMS account. This is a two-part process.

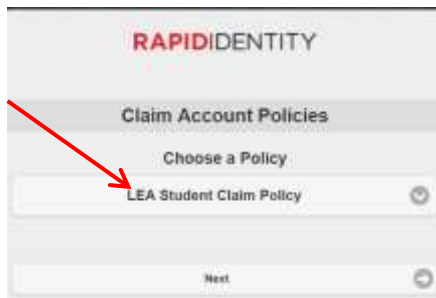
Part 1: Claiming Your Account

Enter the NCEdCloud web address: my.ncedcloud.org

Once the NCEdCloud IAM Service screen appears, Click on **Claim My Account**



On the Rapid Identity Screen, choose LEA Employee Claim Policy > Click **Next**



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In Step 1:

Enter your **Student UID**: No dashes or slashes

Enter your **Grade**: (Ex: 6, 7, 8, 9, 10, 11, 12)

Enter your **Birthdate**: Enter year, month, day (no commas)

Enter the **LEA number**: 410

Follow the instructions for the ReCaptcha field

Click **Next**



The screenshot shows a web form titled "Step 1" with the instruction "Answer the following questions to claim your account:". It contains four input fields: "Student UID", "Grade [6-13]", "Birthdate [YYYYMMDD] e.g. 20020427", and "LEA / Charter Code e.g. 012.04H.555". Below these fields is a reCAPTCHA widget with the text "RIGG suivre:" and a "Next" button at the bottom.

In Step 2:

Enter a password, then re-enter the password

Next

The system will ask you a series of questions to answer

Answer the required number of questions

Submit – remember the answers to the questions as the questions will be asked of you if you forget your password.

You will then receive a statement letting you know the 'claim account' process was successful

Close that tab

Now log into your account; instructions begin on the next page

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Once your account is successfully claimed, you do not need to claim the account again. You only need to log into your account. Instructions for logging into the account begin on this page.

Part II: Logging in to your Account:

Enter the NCEdCloud web address: my.ncedcloud.org

If you want to Bookmark the site, DO NOT bookmark the Login Screen where you enter your username and password, but once you get to the Rapid Identity Portal (where your icons show up) you can bookmark THAT page and whenever you want to go to the IAM Service you can click on that bookmark.

So the key points to remember for logging in are:

- **DON'T use** the NCEdCloud **Login Button** on the Information Website (previous website used)
- **DO** type **my.ncedcloud.org** into your browser
- (or) **Bookmark** the Rapid Identity Portal page (**where the Application Icons are**)

Don't Use!



TYPE...



or BOOKMARK!



1. Enter your **Student ID** (will always be your username) in the **NCEdCloud Username** field
2. Enter your **Password** in the **NCEdCloud Password** field
3. Click **Go**

Do Not Save a Password - answer No to the 'want to save password' question.

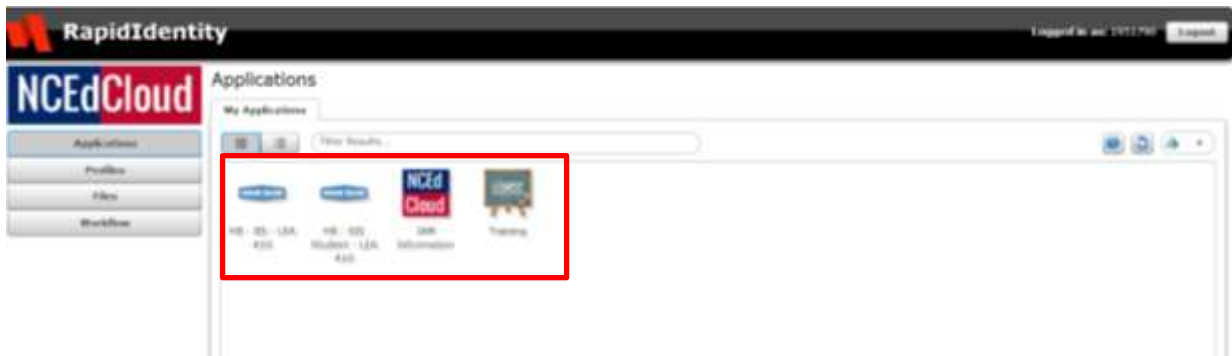
User clicks
"Go"
after entering
the username
and password.

(Previous
version was
"Login")

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Once you have logged into the **NCEdCloud**, you will see the following tabs on the left-hand side of the screen:

- **Applications** - system will open in the Applications tab. Choose the application you wish to use.
- **Profile** – this is where you can change your password or change the answers to your security questions.
- **Files (this will be empty)**
- **Workflow (this will be empty)**



If PowerSchool times out and you receive a message regarding single sign on, you must close that tab, go to the Rapid Identity tab, log out, close the tab and then:

- Go to the IAM Service Login (my.ncedcloud.org) > Enter your username and password > Click **Login**. Choose the appropriate icon listed in the applications tab. You should choose **PowerSchool Student 410** to access PowerSchool Student Portal.

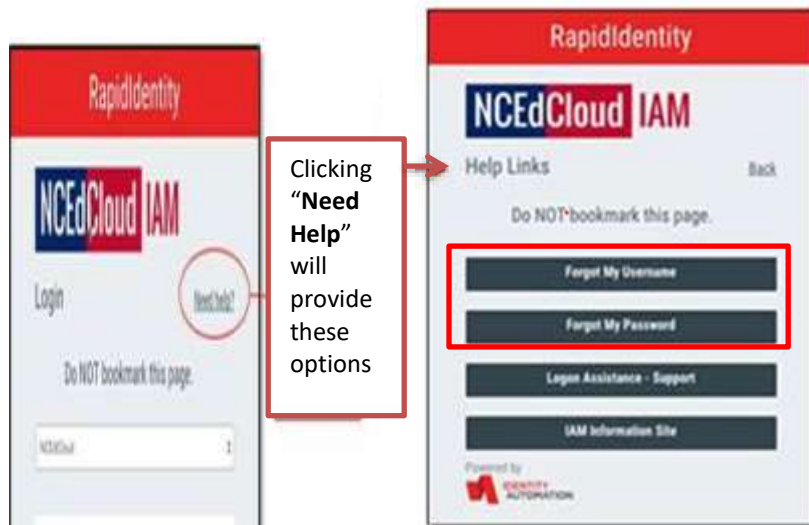
Note:

After accessing an application in NCEdCloud, be sure to log out and close the tab for that application at the end of the day or before accessing another application within NCEdCloud.

If errors continue to be received, clear the cache, close all tabs relating to NCEdCloud and return to the NCEdCloud login screen. Enter your username/password > Click Login.

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Forgot Username or Password



If you have forgotten your username:

- Click **Need Help?**
- Click the **Forgot My Username** link
- Enter your email address (your GCS email account)
- Follow the instructions for the Recaptcha field
- Click **Next**
- You will receive an email message letting you know the username has been sent to the address you provided

If you have forgotten your password:

- Click **Need Help?** > Click the **Forgot My Password** link
- Enter your username
- Follow the instructions for the Recaptcha field
- Answer the challenge questions provided > Click **Next**
 - If questions are not answered correctly, the error message will be 'Authentication Failed'. Click the **Forgot My Password** again and follow the remaining instructions. If you continue to receive an error message, ask your teacher to reset your password.
- If questions are answered correctly > Enter new password (make sure it meets the requirements)
- Re-enter new password > Click **Next**
- Password change complete is received > Close this tab
- Click on the **NCEdCloud IAM** tab > Enter your username and the password just created
- Click **Go**
- **Any teacher listed on your current semester schedule can reset your NCEdCloud password**