

# Application for Employment

## Equal Opportunity Employer

This employer considers applicants without regard to race, color, religion, sex, national origin, age, veteran status, disability, genetic information or any other legally protected status.

Date of Application: \_\_\_\_\_

Position Applied For: \_\_\_\_\_

<b>Last Name</b>	<b>First</b>	<b>Middle</b>	<b>Social Security #</b> / /	
<b>Street Address</b>		<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Home Phone ( )</b>		<b>Cell Phone ( )</b>		<b>Email</b>

Have you ever been employed by J & S Cafeterias, Inc. before?  yes  no If yes, give dates: \_\_\_\_\_

Have you previously applied for employment here?  yes  no If yes, give dates: \_\_\_\_\_

Are you legally eligible for employment in the U.S.?  yes  no If under 18, can you provide a worker's permit?  yes  no

Do you know of any reason why you cannot perform the essential functions of the job for which you are applying with or without reasonable accommodations?  yes  no If yes, explain: \_\_\_\_\_

Please describe any accommodation required: \_\_\_\_\_

Can you meet the attendance requirements of this position?  yes  no Can you work overtime if necessary?  yes  no

Are you willing to travel if the job requires it?  yes  no Are you willing to relocate if this job requires it?  yes  no

Have you ever been convicted of any crime?  yes  no If yes, give date, place, and nature of offense: \_\_\_\_\_

Have you ever been convicted of any traffic offense?  yes  no If yes, please give date, place and nature of offense: \_\_\_\_\_

(An affirmative answer to the previous 2 questions will not automatically disqualify you from being considered as a candidate for employment.)

How did you hear about J & S Cafeterias, Inc.? \_\_\_\_\_

### Educational Background

School	Address	Years Completed	Degree/Diploma	Major/Field of Study

**References:** List name and telephone number of three (3) business/work references who are not related to you and are not previous supervisors. If not applicable, list three (3) schools or personal references who are not related to you.

Name	Telephone	Years Acquainted

**Employment History:** Starting with your most recent job, list your last three (3) employers, assignments or volunteer activities, starting with the most recent, including military experience.

Employer Telephone	Employment Dates		Summarize the nature of the work performed
	From	To	
Address	Starting Rate		
Immediate Supervisor	\$	Per	Reason for Leaving
Position	Ending Rate		
	\$	Per	
Employer Telephone	Employment Dates		Summarize the nature of the work performed
	From	To	
Address	Starting Rate		
Immediate Supervisor	\$	Per	Reason for Leaving
Position	Ending Rate		
	\$	Per	
Employer Telephone	Employment Dates		Summarize the nature of the work performed
	From	To	
Address	Starting Rate		
Immediate Supervisor	\$	Per	Reason for Leaving
Position	Ending Rate		
	\$	Per	

- Any misrepresentation or falsification of information by me on this application will be sufficient cause for cancellation of this application and/or separation from J & S Cafeterias, Inc.'s service if discovered after I have been employed.
- J & S Cafeterias, Inc. in accordance with law **complies with all E-Verify, I-9, and Social Security Number verification** requirements.
- I give J & S Cafeterias, Inc. the right to investigate all references and to secure additional information about me, if job-related. **I specifically authorize J & S Cafeterias, Inc. to conduct a criminal record background check on me.** I hereby release from liability J & S Cafeterias, Inc. and its representatives from seeking such information and all other persons and corporations for furnishing such information.
- J & S Cafeterias, Inc. is an Equal Opportunity Employer. J & S Cafeterias, Inc. does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law.
- This application is valid for only 60 days. At the conclusion of this time, if I have not heard from J & S Cafeterias, Inc. and still wish to be considered for employment, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, J & S Cafeterias, Inc. reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of J & S Cafeterias, Inc. has the authority to make any assurances to the contrary.
- I affirm that the information provided on this application (and resume, if provided) is true and complete.

Signature of Applicant \_\_\_\_\_

Date: \_\_\_\_\_

For Office Use Only. Do not write in the space below.

Date Employed	Start Date	Classification	Hourly Pay Rate	Salary Pay Rate
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Signature of Supervisor \_\_\_\_\_

Date: \_\_\_\_\_