

Parent Short-Term Appeal Process

- Short-term suspensions may be appealed by a student, parent, guardian or legal custodian for one of the following reasons:
 1. You believe your student did not actually do what s/he was alleged to have done
 2. You believe the suspension was issued based on unsubstantiated conclusion
 3. You believe your suspension was issued in violation of your student's rights under Individuals with Disabilities Education Act (IDEA)
 4. You believe the suspension was issued in violation of or inconsistent with the Board of Education's Student Code of Conduct

- Appeals should be made by completing the Parent Appeal to Short-Term Suspension Form and hand delivered, mailed, or submitted online to the principal or the principal's supervisor within 5 days of the suspension or disciplinary action.

- If you need help completing the Parent Appeal to Short-Term Suspension Form, you may contact the Department of Student Services at 336-370-8397.

- If the appeal is denied by the school principal, a second level of appeal can be made to the principal's supervisor. At the conclusion of the appeal, the principal's supervisor will determine whether the principal's recommendation for short-term suspension should be upheld.

- If the you wish to pursue further review, the written request must be received by the Chief of Schools' or Superintendent's Office within two school days of the principal's supervisor's decision by written note, e-mail, or any other written method reasonably designed to achieve actual notice.

- At the conclusion of the conference, the Superintendent's designee will determine whether the principal's supervisor's recommendation for short-term suspension should be upheld. This decision is final.