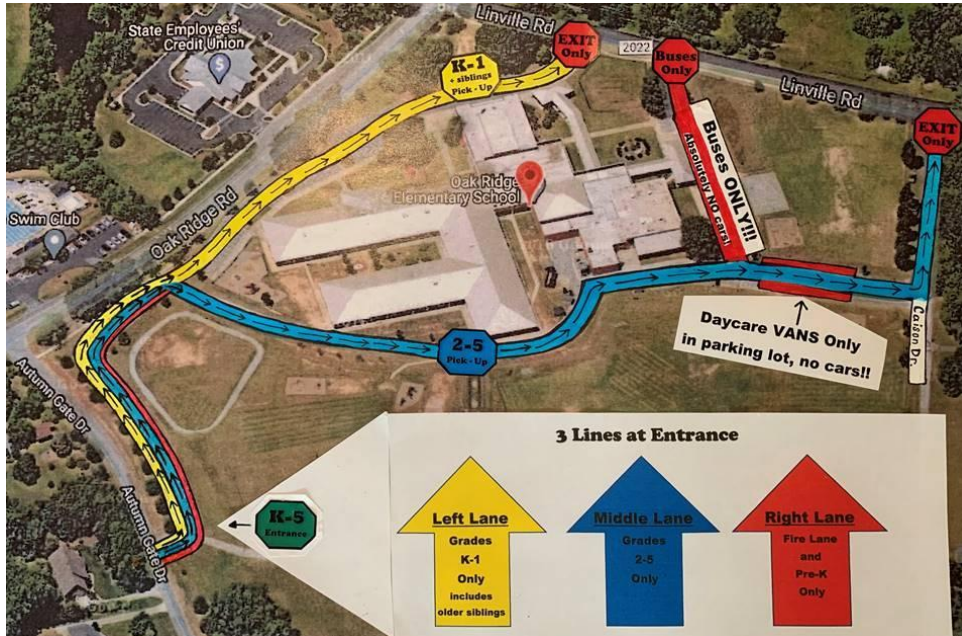


Oak Ridge Elementary

2021-2022



Car Rider Drop Off Instructions

There are three lanes when entering the school from Autumn Gate Dr. Please make sure you review the map to know which lane you must be in. You will only be allowed in the left or middle lane. Right lane must stay open for firetrucks. Notice the Exit Only and Buses/Vans Only markers on the map.

Left Lane: (Yellow) If you have a Kindergartener or a 1st grader, you will **ALWAYS** use this lane. If you **ALSO** have older children in grades 2-5, they will **ALSO** be dropped off in this lane along with your younger child and be instructed to walk over to their classroom. *If your younger child is sick or absent any days, you will still use this drop-off line to keep it consistent.*

Middle Lane: (Blue) If you have a child/children in grades 2-5 **ONLY**, you will **ALWAYS** use this lane. Do **NOT** use this lane if you have a Kindergartener or a 1st grader. Please exit all the way through to the end of Caison Road. Do **NOT** drive through the “Buses Only” area. Buses may come late at times. **Safety first!**

Right Lane: (Red) This lane is **ONLY** for Pre-K and used as a Fire Lane. No waiting or parking in this lane.

Parking and walking your student into the school is NOT an option for regular arrival. All children will be dropped off in the car rider line or by bus. *Please call the front office if your student will be attending school later due to an appointment.*

TIPS for safe and quick drop off while waiting in line:

1. Unlock vehicle doors when arriving to campus to allow staff to open car doors
2. Student must have mask on and ready to go
3. Student should have backpack on and ready to exit vehicle
4. Have lunch boxes, water bottles, or any other loose items already in child's hand
5. Use your waiting time as an opportunity to give early hugs, kisses, & good-byes for a great day

Car Rider Pick Up Instructions

Please have your child/children's name tags displayed in the window when entering school grounds.

Be prepared to know which lane you must be in to pick up your child/children. This will take some time at first, but it will go smoother and faster with more practice. Please be patient and follow our "Pick Up" tips below to help the process.

There are three lines when entering the school from Autumn Gate Dr. Please make sure you review the map to know which line you must be in. You will only be in the left or middle lane. Right lane must stay open for firetrucks.

Left Lane: (Yellow) If you have a Kindergartener or a 1st grader, you will **ALWAYS** use this lane. If you **ALSO** have older children in grades 2-5, they will be instructed to walk over and wait with your Kindergartener or 1st grader to be picked up with you from this spot. *You will never go to the 2-5 drop off even if your younger child is sick and not attending school to keep it consistent.*

Middle Lane: (Blue) If you have a child/children in grades 2-5 **ONLY**, you will **ALWAYS** use this lane. Do **NOT** use this lane if you have a Kindergartener or a 1st grader. These 2-5 students will be called from their classroom. Please exit all the way through to the end of Caison Road. Do **NOT** drive through the "**Buses Only**" area. Buses may come late at times. **Safety first!**

Right Lane: (Red) This lane is **ONLY** for Pre-K and used as a Fire Lane. No waiting or parking in this lane.

Parking and picking up your student in the office is NO longer an option at regular dismissal. All children will be picked up in the car rider line or by bus. *Please call the front office if you have any questions about a student leaving for early dismissal.*

When picking your child/children up from the car rider line this year, we are asking everyone to please read our tips to help the drop off process go smoother and faster. We understand everyone would like to

get through this process fast, but PLEASE be patient and follow all directions for safety reasons. After a few weeks of practice, everything will move smoother and faster.

TIPS for a safe and quick pick up:

1. Be ready to pull up to the cone where your child will be standing
2. Pull forward to the orange cones to buckle your child in so you are not holding up the line