

New Hire

BENEFITS ENROLLMENT INSTRUCTIONS

**New Hires only have 30 days from hire date
to complete the enrollment**

1

Scan the QR code or visit shpnc.org to complete
your medical benefits enrollment.

Eligibility and Enrollment Support Center

p. 855-859-0966

Monday-Friday, 8am-5pm

Enter your Username and Password. Login ID: Your first name, the first initial of your last name and the last 4 digits of your Social Security number. Initial Password: Your Social Security number without spaces or dashes.



2

Scan the QR code or visit aflacatwork.com/gcsnc
to complete your voluntary benefits enrollment.

(Full Time Employees Only)
(E.G. dental, vision, life, etc)

The Call Center Hours Monday-Friday, 8am-5pm

p. 844-774-6432

Employee ID or Social Security Number is your full social security number, no dashes or spaces. Your Personal Identification Number (PIN) is the last four (4) numbers of your social security number and the last two (2) digits of your year of birth.



3

Enroll after 60 days of
employment

Scan the QR code or visit orbit.myncretirement.com
to confirm a beneficiary for state contributions.

Recommended to do annually or when there is a
change in your beneficiary.

