

# PowerSchool Parent Registration

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Welcome to the Registration process for PowerSchool Parent Portal! Please look at the following instructions and proceed in order to receive your Access ID and Access Password for PowerSchool Parent Portal.

Go to the website: [pa.gcsnc.com](http://pa.gcsnc.com)

Step 1: Enter the requested information for the following fields:

- Email
- Confirm Email
- Legal First Name
- Legal Last Name
- Home Phone #
- Child's Student ID
- Click '**Add Child**'

Step 2: Another Child to Register? - If you **do not** have another Child to Register – Click '**No**'.

- Click '**Submit**'
- Skip to Step 5

Step 3: Another Child to Register? - If you **do** have another Child to Register – Click '**Yes**'

- The home phone number in the school's database must be the same for each child you are registering
- Enter the child's Student ID in the '**Child's Student ID**'.
- Click '**Add Child**'

Step 4: Continue with Step 2 until all of your children have been added. Once all children have been added click '**Submit**'.

Step 5: The system will verify the entered information against the school level database. If all entered information matches the school's database, you will then receive a message stating your Access ID and Access Password has been emailed to you.

Step 6: If, after clicking '**Submit**' an error message is received and you believe the information to be entered correctly, please contact the data manager at your child's school for verification of your information. Let the data manager know what type of error message you received.

Once you receive the Access ID and Access Password via email, please refer to the 'PowerSchool User Guide for Parents' document, which will be attached to the email. The document contains instructions on how to create your PowerSchool Parent Portal Account.