

Brown Summit Middle

Meeting Minutes

Meeting Date: 09/21/2021 - 4:45pm

Title: September Leadership Team meeting

Location: Media Center

I. Attendance

Team Members:

Tanya Briones, Mike Cacaci, Kathy Cousins-Cooper, Ashley Hughes, Linsey McCarthy, Kimberly Robertson, Jessica Runtz, Kelly Woody, Hannah Zamboni

Guests:

II. Celebrate recent successes

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

V. Old Business

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

VII. Other Business

Action Taken:

- COVID Reporting

o Protocol will be followed if a student tests positive. Demographic information, symptoms, attendance, and where the student was for contact is uploaded to the Guilford Health Department portal as well as a GCS portal for possible contact tracing. The student can return when the COVID test results are negative.

o Two BSMS students have been reported, but they were out of school during the point of contact.

- Club Sign-up

o At the end of first block on Wednesday, September 22, students will be given a code for the Sign-up Genius to select their club choice.

o Four parents have volunteered to help with a Garden Club, which will be a club option. If there is enough student interest, these parents will rotate Fridays.

- Fall Festival

- o This is a family gathering event tentatively scheduled for October 25, one of the workdays. Possible activities range from foods, games, Trunk or Treat, movie, haunted house, etc. Information will go out to PTSA next week.

- Breakfast Monitoring

- o On days with popular breakfast items, Tanya Brionnes is unable to serve and monitor the large group of students in the cafeteria. Tanya will provide a list of those popular foods so that the cafeteria can be worked in as a morning duty rotation.

- o Starting Monday, there will be only one food option with a limited amount of vegetarian options.

- ESSE Fund

- o Elementary and Secondary School Emergency Relief Fund are provided to State educational agencies and school districts to help safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the Nation's students.

- o The media center will be receiving an allotment of \$20 per student to purchase new and recent books. Mrs. Zamboni is in the process of taking inventory of the media center to create a book list.

- Backpacks

- o String bags may be an option for students who are struggling to keep their materials from being left or dropped.

- o Each grade level is asked to review the locker schedule and to see if bags are necessary.

- United Way

- o Staff is encouraged to donate.

- SACS/Cognia Renewal

- o The leadership team will be reviewing the criteria as it aligns to the School Improvement Plan. This will be addressed at next month's meeting.

- o In addition, the Dr. Robertson and Mrs. Woody have updated the School Improvement Plan, which will be reviewed next month.

VIII. Next Meeting

Date: 10/19/2021

Time: 4:45pm

Title: October Leadership Meeting

Location: BSMS Media Center

IX. Adjourn

5:30pm
