

## Brightwood Elementary School

### Title I Parent and Family Engagement (PFE) Requirements 2021-2022

The Every Student Succeeds Act (ESSA) is a federal program to provide all children significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps. A requirement of ESSA is that each school shall jointly develop with, and distribute to, parents and family members a written plan that describes how the school will meet legislative requirements.

This document outlines how our school will meet the ESSA requirements listed below:

- Convene an annual meeting, at a convenient time, to inform parents of the school's participation in and requirements of Title I and the parents' right to be involved;
- Offer a flexible number of meetings (morning, evening, weekend, etc.)
- Involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school parent and family engagement plan and the joint development of the schoolwide program;
- Provide parents:
  - ✓ Timely information about programs;
  - ✓ A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards;
  - ✓ If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- Allow for parent comments on the schoolwide plan.

Our Plan to meet ESSA Requirements:

- **Annual meeting:** September 21, 2021 at 6:00 pm Depending on status of schools the meeting may have to take place virtually, inperson and be recorded to provide parents with options to have access to the needed information.
- **Flexible Meetings:** A combination of quarterly evening meetings and morning meetings will be held to offer parents opportunities to hear about what we are doing and to provide feedback. These meetings can be held face to face as well as virtually.
- **Involve parents in the development of the PFE plan and the Title I program:** Parents are encouraged to provide feedback on our plan at the annual Title I meeting as well as during our monthly school-based leadership meetings, meeting with administrators.
- **Provide information to parents:** Parents will receive information about our programs at our annual Title I meeting, attendance at leadership meetings, monthly newsletters, planned parent engagement activity nights, ClassDojo, Twitter, Facebook, Canvas Course Announcements and connect-ed calls.
- **Allow for comments in plans:** Parents are encouraged to provide comments and feedback on the plan during the annual Title I meeting, through ClassDojo, suggestion box will be created for parents to provide feedback to the school and attendance at monthly school-based leadership team meetings.