

		Guilford County Schools			
		Transportation Services			
TRANSPORTATION REQUEST FORM					
SCHOOL YEAR					
STATUS OF REQUEST:		<input type="checkbox"/> New Stop	<input type="checkbox"/> Change Address	<input type="checkbox"/> Terminate Assignment	
1.	Student's Last Name: _____		First Name: _____		
	Power School # : _____	DOB: _____		Grade Level: _____	
2.	School Name: _____			Date of Request: _____	
	PowerSchool Number: _____				
3.	Mother's Name: _____		Place of Employment: _____		Work Phone: _____
	Father's Name: _____		Place of Employment: _____		Work Phone: _____
4.	Emergency Contact: _____		Phone: _____		Work Phone: _____
	Emergency Contact: _____		Phone: _____		Work Phone: _____
5.	Home Address: _____		City: _____	State: _____	Zip Code: _____
	AM Pick-Up Address: _____				Home Phone: _____
	PM Drop-off Address: _____				Home Phone: _____
6.	Special Instructions/Accommodations:				

7.	New School No. _____		New School Name: _____		
	Home School No. _____		Home School Name: _____		
8.	Date of Assignment: _____		Termination Date: _____		
9.	Date forwarded to Transportation Office: _____				
10.	Check if included:	<input type="checkbox"/> Authorization to Leave Child Unattended			
		<input type="checkbox"/> Authorization to Receive Child			
		<input type="checkbox"/> Medical Information			
PowerSchool Data Manager: _____				Date: _____	
Parent Signature: _____				Date: _____	

For School Use Only:		
Assignment:	Bus Number: _____	Van: _____
	Reimbursement: _____	Effective Date: _____
Note: When questions arise regarding Transportation, please contact the school to request updates. New Student/Change of Address information must be entered into PowerSchool prior assigning a bus and/or bus stop location.		