



COURSE REQUEST VERIFICATION – STUDENTS AND PARENTS

The purpose of this document is to assist students and parents with completing the course request verification form in PowerSchool Parent Portal.

Parents must have a PowerSchool Parent Portal account to complete the process. Parents who do not have a PowerSchool Parent Portal account can contact their student's school to have the Access ID and Access Password emailed to them.

STUDENTS

- Login to NCEdCloud.
- Select **PowerSchool Student – LEA 410** Application icon.
- Select **Forms** from the Menu on the left-hand side of the screen.
- Under **Ecollect Curriculum**, select **Course Request Verification**
- Once the **Course Request Verification** screen appears, review the course requests shown.
- If you need assistance with course descriptions, click on the link to the registration books for your next year's school type. (Middle or High School)
- Once you have completed the review of the course requests, Under **Student Agreement** place a check in the **"I Consent to the Use of electronic signature"**, if you agree. If you do not agree Do Not complete this form.
- If you agreed with the statement and placed a checkmark in the **"I consent to the use of electronic signatures"**, Click **Submit**.

PARENTS

- Login to the PowerSchool Parent Portal.
- Select your rising 6th – 12th grader.
- Select **Forms** from the Menu screen on the left-hand side.
- Under **Ecollect Curriculum**, select **Course Request Verification**
- Once the **Course Request Verification** screen appears, review the course requests shown.
- If you need assistance with course descriptions, click on the link for the registration book that represents your student's next year's school type.
- Once you have completed the review of the course request, complete the **Parent/Guardian Approval** section at the bottom of the screen.
- You can approve or disapprove the requested courses.
- Check the **I consent** box to consent to the use of electronic signatures. This is a required field.
- Click **Submit**.

If you choose the, *I Do Not approve the courses requested and understand that my child's school counselor will contact me to discuss this matter* box, please allow up to 3 days, to hear from your child's counselor.

Diagram 1

School Form Listing for Townsend, Ethan Joel

Navigation: Grades and Attendance, Test Results, Grade History, State Test Reports, Email Notification, Document Library, Teacher Comments, **Forms**

General Forms | Class Forms | All Forms | Student Support

Search forms...

Course Request Verification
Please verify your course requests for the upcoming school year. Not Started

Guilford County Not Started

[Guilford County] - Military Connected Family Letter Not Started

[Guilford County] - Pupil Data Sheet Not Started

Forms

Diagram 2

Course Request Verification
Please verify your course requests for the upcoming school year.

Please note that this is a list of course requests. Some of the requests may not be fulfilled due to scheduling conflicts and/or the availability of courses.

Click on this [link](#) to navigate to our High School Registration Book. For Spanish, Click on this [link](#).
Click on this [link](#) to navigate to our Middle School Registration Book. For Spanish, Click on this [link](#).

Course Requests:
Year: 2024-2025

Crs Num	Course	Type	Cr Hrs	Requirements	Verified
1.10562Y0Y0A	LANGUAGE ARTS ADVANCED GRADE 6	Required	0.00		Pending
2.20092Y0Y0A	ACCELERATED MATH GRADE 6	Required	0.00		Pending
3.30062Y0Y00	SCIENCE GRADE 6	Required	0.00		Pending
4.40062Y0Y00	SOCIAL STUDIES GRADE 6	Required	0.00		Pending
5.60462Y0Y00	PE/HEALTH GRADE 6	Required	0.00		Pending
6.52862Y0Y00	BAND GRADE 6	Elective	0.00		Pending
7.54062Y0S00	ART GRADE 6	Elective	0.00		Pending
				Total Credit Hours Requested	0.00
1.11402Y0S6I	INTRO TO SPANISH	Alternate	0.00		Pending
2.53062Y0S00	THEATRE GRADE 6	Alternate	0.00		Pending
				Total Alternate Hours Requested	0.00

Student Agreement

I agree to the courses listed above and understand that teachers (and counselors) reserve the right to change their recommendation if my performance warrants a change. Further, I am committed to taking these courses and will not request unnecessary changes to my schedule.

I consent to the use of electronic signatures *

I consent

Parent/Guardian Approval

Do you approve the courses requested? *

I approve
 I DO NOT approve the courses requested and understand that my child's school counselor will contact me to discuss this matter.

I consent to the use of electronic signatures *

I consent