



ACT[®] WorkKeys[®]

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WorkKeys

WorkKeys is a basic skills assessment system designed by ACT. The purpose of the WorkKeys assessment is to evaluate a student's job skills so that future employers can select, hire, train, and develop a high-performance workforce.

Employment Decisions

- Employers in the United States are using the results to make the most effective decisions in hiring new employees and promoting existing employees based on their abilities to learn new information.

Certified Skills

- In today's economy, more than ever before, job seeking has become fiercely competitive both here and abroad. WorkKeys is an industry-recognized certification that demonstrates students' work-ready skills, making our students more attractive to future employers.

Who Does It Benefit ?

- **Students**
 - Provide evidence to possible employers for skills achieved or acquired.
 - Results used to show college and career readiness.
- **Employers**
 - Better understand the level of skills their jobs require
 - Make better decisions about who to hire, train, and promote

What is Measured ?

- The WorkKeys assessment is designed to measure students' career readiness as they prepare to enter a career or college by assessing their abilities in three core areas:
 - Reading for Information
 - Locating Information
 - Applied Mathematics

Earning The Certificate

Students Who Score the following levels or higher on all assessments:

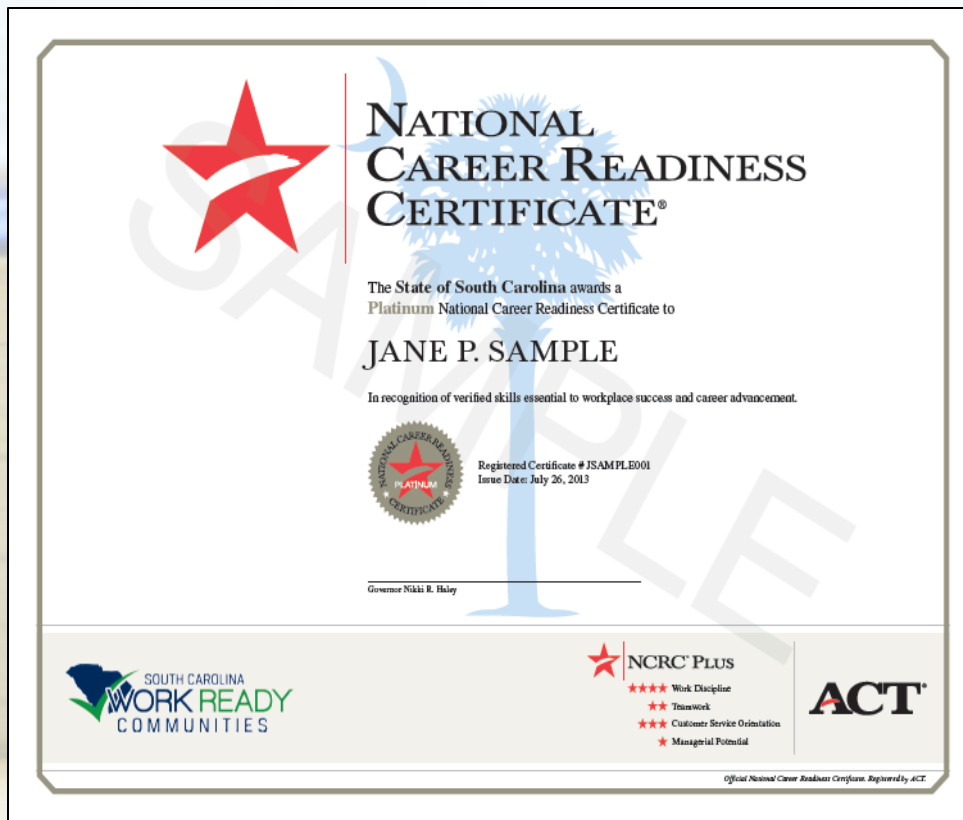
6 and above = Platinum

5 and above = Gold

4 and above = Silver

3 and above = Bronze

National Career Readiness Certificate (NCRC)



- Evidence-based
- Industry-recognized
- Portable
- Documents essential skills linked to workplace success
- Awarded at four levels: Bronze, Silver, Gold, and Platinum

Percentage of NC. Examinees Earning A Certificate



< 1%



18%



47%



21%

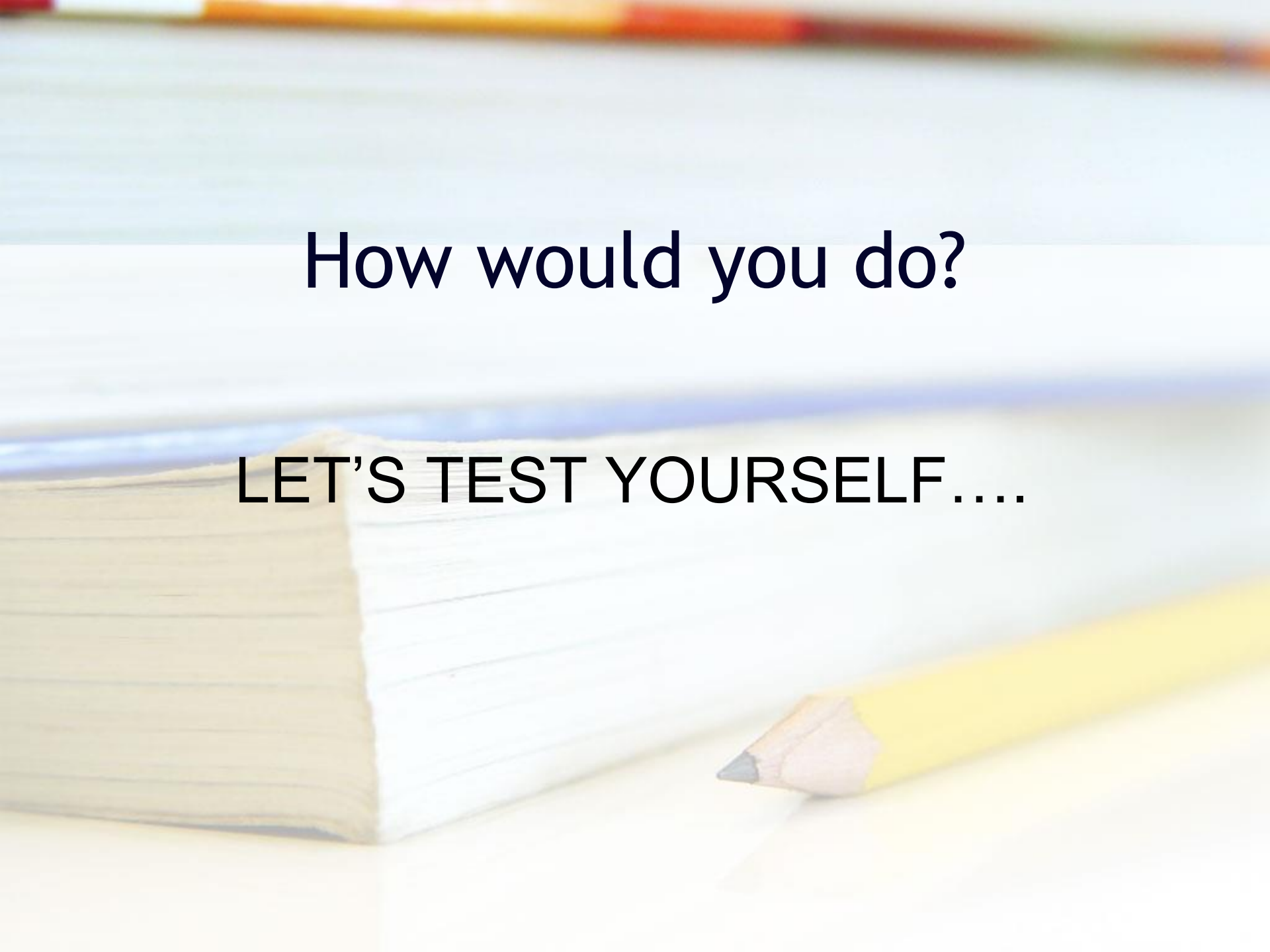
Source: ACT research based on 1,837,880 examinees.

A close-up photograph of a yellow pencil lying diagonally across a stack of white, lined papers. The pencil is sharpened and has a black eraser at the tip. The background is softly blurred, showing the blue binding of the notebook. The text 'WorkKeys YouTube Video' is overlaid in the center of the image.

WorkKeys YouTube Video

How would you do?

LET'S TEST YOURSELF....



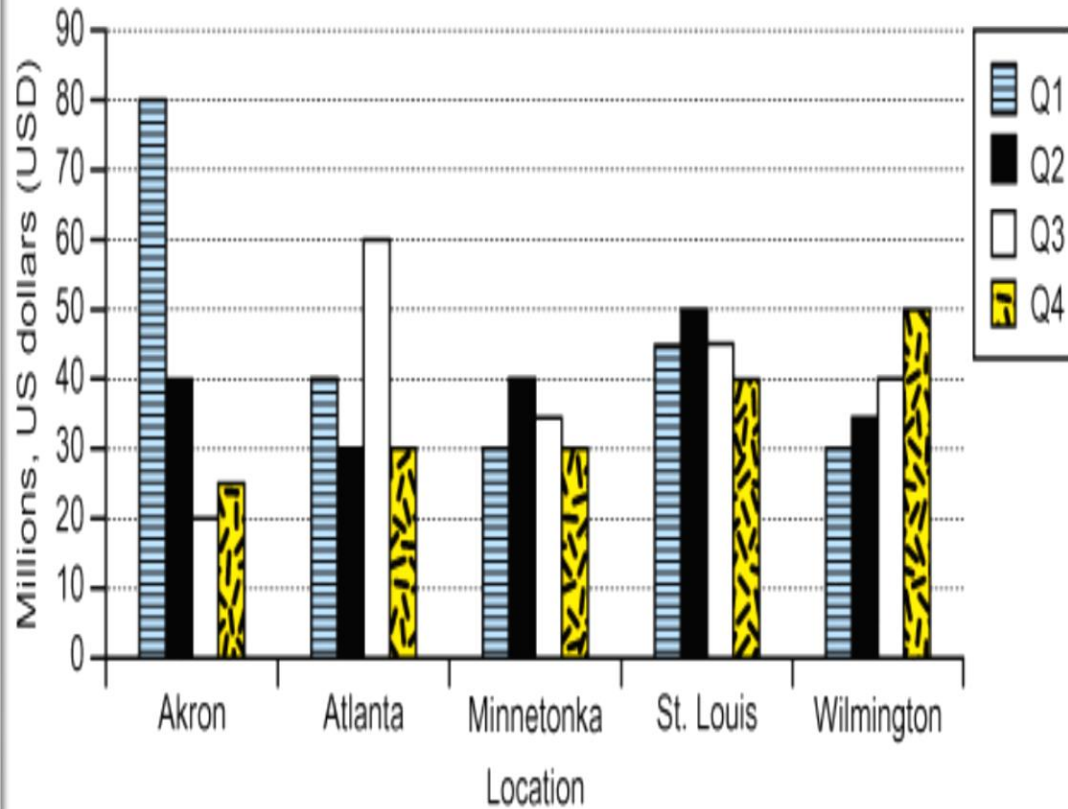
Level 3 Workplace documents

- You are a cashier. According to the notice shown, what should you write on a store employee's receipt?
 - a) The employee's identification number
 - b) The employee's department number
 - c) The amount of sales tax
 - d) The 20% discount
 - e) Your initials

•ATTENTION CASHIERS:

- All store employees will now get 20% off the price of clothes they buy here. Please follow the new directions listed below.
- Selling clothes to employees
 - Ask to see the employee's store identification card.
 - Enter the employee's department code number into the cash register.
 - Use the cash register to take 20% off the price. Then push the sales tax button.
 - Write your initials on the sales receipt.
 - Sell clothes to employees during store hours only.
- Accepting clothing returns from employees
 - Employees receive a store credit certificate for clothes they return to the store.
 - Store credit certificates are next to the gift certificates.
 - Employees may not get a cash refund for clothes they return to the store.

Quarterly Revenue by Plant

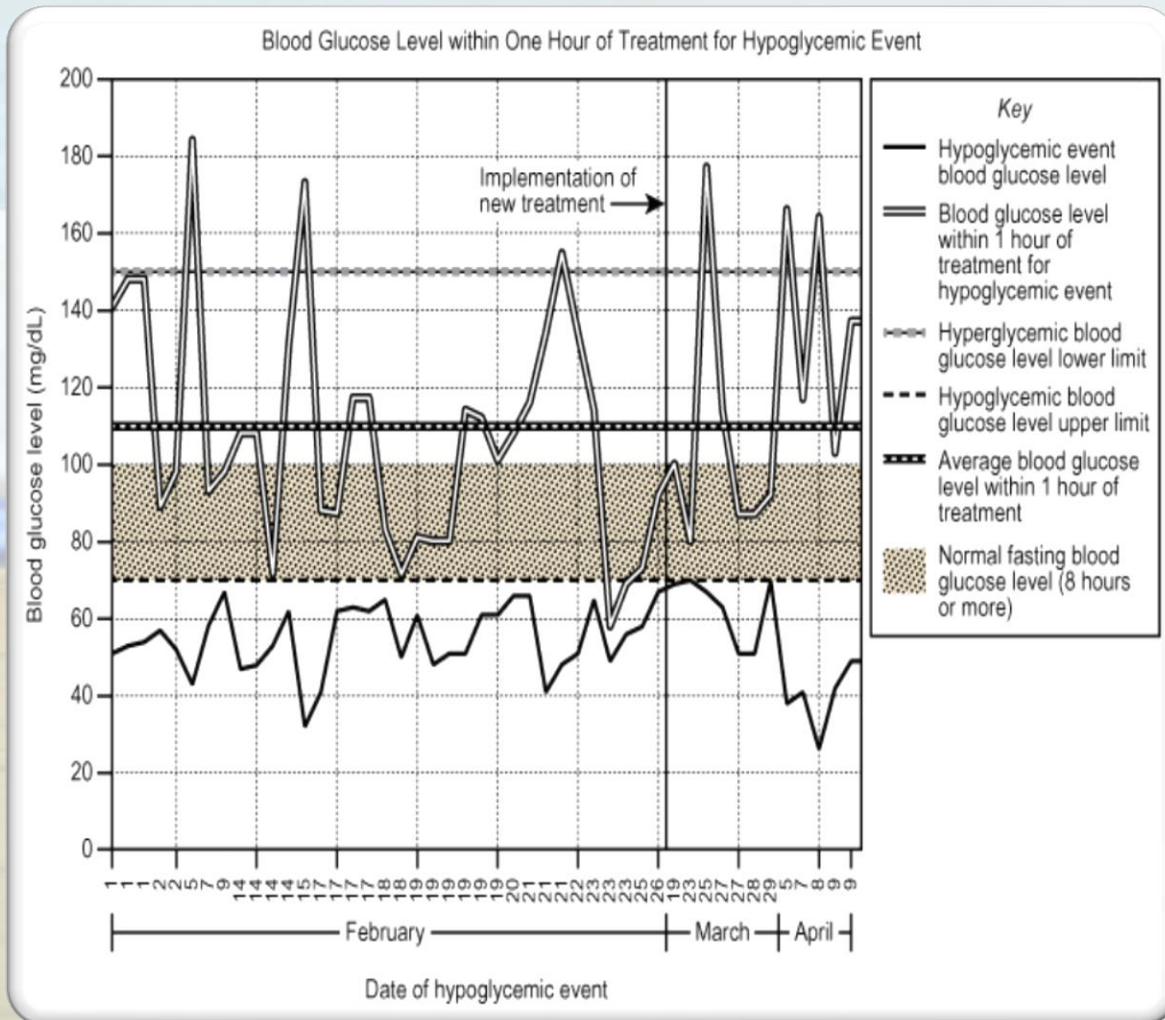


Graphic literacy level 4

- A financial analyst reviews one year's quarterly revenue numbers to plan for future business expansions

- The company would like to reallocate funds for plant improvement by selecting the location that had the most quarters under \$40 million in revenue. Which location should receive the improvement funds?

Graphic literacy Level 6



•A Nurse manager uses data to study the results of a new treatment.

•What was the highest blood glucose level, in mg/dl, within 1 hour of treatment for a hypoglycemic event on February 19?

- A) 61
- B) 82
- C) 115
- D) 182

Level 3 Applied mathematics

• How much change should you give back?

- a) \$15.26
- b) \$16.16
- c) \$16.26
- d) \$16.84
- e) \$17.16

• In your job as a cashier, a customer gives you a \$20 bill to pay for a can of coffee that costs \$3.84

Level 7 Applied math

•If 1 cubic foot of space holds 7.48 gallons, about how many gallons of oil are left in the tank?

- a)37
- b)59
- c)73
- d)230
- e)294

•The farm where you just started working has a vertical cylindrical oil tank that is 2.5 feet across on the inside. The depth of the oil in the tank is 2 feet.

Level 7 Response

- $V = \pi r^2 h$ $r = 2.3/2 = 1.25$ ft.
- $(3.14) \times (1.25 \times 1.25) \times 2 = 8.31$ cu.ft. \times
 7.48 gal/cu.ft. = 73.4 gallons rounded
down to 73
- Answer: C) 73

SCAN FOR PRACTICE TEST



TESTING DATE

NOVEMBER 29, 2022

