



REEDY FORK ELEMENTARY

4571 Reedy Fork Parkway, Greensboro NC 27405
Phone: 336-656-3723 Fax: 336-656-3488

Arrival & Dismissal Procedures: As we continue to practice social distancing to minimize the spread of Covid-19 and to ensure safety for all students, **parents will not enter the building in the morning during drop off and afternoon pick up.** We welcome you to call, email, or dojo to schedule an appointment or meetings with school staff. **Please note:**

- **Photo ID or school issued car ride sign are required at all locations when picking up students.**
- Early dismissal will not be granted after 1pm.
- All transportation changes must be made in **writing, email or dojo** and sent to your child's teacher by 1pm daily. Correspondences sent after 1pm will not be granted.

Car Rider Arrival/Drop off Policy:

The bus loop will be closed for all cars from 7:05-7:25. All car riders must be dropped off in the car rider loop from 7:05 to 7:25. After 7:25 your child is marked tardy and the adult will need to park and walk your child to the front door. Dismissal begins at 2:10.

Arrival:

- Please follow the 10-mile speed limit.
- Do not tell your scholar to exit the car until a staff member comes to assist.
- Be prepared to slow down and anticipate a brief wait.
- All scholars exit vehicles from the right back side which is beside the sidewalk.
- All scholars will receive an GCS OneCard badge that they must wear daily to school. Badges are scanned for school entry, bus entry, lunch, library, and device distribution.
- **Morning walkers** will enter through main entrance.

Dismissal:

- **Please stay in your vehicle to pick up your child.**
- Display your car rider sign on the passenger side of your vehicle. Keep the sign up until your child/children are in the car.
- If you do not have your car rider sign you will be asked for an **ID** and we will contact the front office for verification that you are able to pick up.
- Please do not give your car rider sign to anyone who is **NOT AUTHORIZED** to pick up your child/Children.
- **Walkers:** the media center is the walker pick up location. The bus loop is closed for parking in the afternoon. You will need to park off campus on one of two side streets: on *Turner Smith Road* or *Reedy Fork School road*-please find a spot passed the school entrance. Please remember masks are optional and you are encouraged to socially distanced while waiting for your child outside the media center.

The procedures above are designed for the safety and protection of your child. They help us to ensure your child does not go home with someone who is not authorized to pick them up. The car rider dismissal is efficient and safe when everyone cooperates with our protocols. Thank you for helping us keep our students and families safe and your continued support and understanding!

Sincerely,

Principal Jeanelle Lindsay

Reedy Fork Map of Arrival & Dismissal Procedures



-----Cut & Return to Teacher-----

Teacher Name: _____

Parent Arrival and Dismissal Procedure Agreement

I have received the Reedy Fork arrival and dismissal procedures. I understand the procedures and will follow them in order to keep all students, teachers, and parents safe.

Parent Name: _____

Parent Signature: _____ Date: _____

Student Name: _____