



POLICY COMMITTEE MEETING

May 18, 2017

Present: Darlene Garrett (Chairperson), Wes Cashwell, Linda Welborn

Staff: Nora Carr, Nakia Hardy, Leigh Hebbard, Kim Hipp, Leigh Jones, Fredricca Stokes

Other: Jill Wilson

Approval of Minutes

The minutes from the April 18, 2017 Policy Committee meeting were approved.

Attendance Policy K-12 – JBD – L. Jones and F. Stokes

Fredricca Stokes and Leigh Jones reviewed proposed changes for JBD, JBD-P with the Committee.

- Fredricca and Leigh will revise the policy and procedure documents, per the Committee's instruction, regarding lawful/unlawful absences and chronic medical illness, etc. (as it relates to seat time). Changes will be incorporated in time to meet the printing deadline for the 2017-18 handbook.
- Committee to update the Board at the May 25 Board meeting that JBD and JBD-P will be reviewed in greater detail later in 2017.
- Academic Services will engage principals to create a consistent attendance process to be implemented during the 2018-19 school year. This updated process will be shared with Cabinet for feedback prior to presenting to the Board before the end of first semester 2017-18.

Jill Wilson will share the NCSBA's current attendance policy with the Committee.

Coach Evaluations Update – Review Policy GBDBA, Coaches Code of Conduct, and discuss incorporating coach evaluations – L. Hebbard

Leigh Hebbard provided an update on incorporating coach evaluations into GBDBA. Leigh reviewed the coach evaluation form he recently created with input from district coaches and Human Resources. The Committee suggested the following:

- Policy – add a statement that notes the principal will assume responsibility of agreeing with the Athletic Director's evaluation.
- Procedures – add a statement that notes coach evaluations are only required to be completed for paid coaches and that coach evaluations must be completed within 30 days of the end of the season for the sport they are coaching.

Leigh will review the coach evaluation form and the GBDBA policy and procedure with Nakia Hardy and Charlos Banks prior to sharing with the Board. Leigh will follow up with Nora Carr to determine a date to share information with the Board.

The next meeting is scheduled for Wednesday, June 14 at 2:30 p.m.

Submitted by:

Nora K. Carr, Ed.D.

Chief of Staff, Guilford County Schools