

Rankin Elementary

Meeting Minutes

Meeting Date: 11/28/2017 - 3:00pm

Title: November 28

Location: Media Center

I. Attendance

Team Members: Shequita Hughes, Kelly Pegram, Jennifer Pring, Danielle Alexander, Lisa Barnette, Roni Bryant, Terri Clemons, Kendral Flowers, Stephen Guenzi, Jackie Hines, Christy McNeal, Necia Meadows, Dawn Shirk, Ann Virost

Guests: Ms. Steele, Ms. Black, Ms. Calloway

II. Celebrate recent successes

Mr. Hines appreciates SIT approving he and Mr. Jay being sent to the EC conference - they got a lot of great information!

Ms. Shirk went to NCCAT conference, and it was an amazing professional development experience! She attended a K-2 reading & writing PD.

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

Ms. Becos should be Becoats

V. Old Business

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

SIT committee decided that A1.07, A2.04, A4.01, and E1.06 will be our priority indicators. We will print a hard copy of the SIP for SIT committee members, and this will also serve as the grade-level copy. We need to determine what the role is of the person each action item is assigned to.

VII. Other Business

Spirit of Rankin: \$20 dues to pay for: deaths of immediate family (\$25), births & weddings (\$25) - paid with Visa gift card, illnesses/surgeries - \$25 and inquire about any additional needs that we might be able to assist with, retirees? PTA is offering to assist

until dues are collected. Quarterly-3x/year recognizing staff birthdays - cake, drinks, and maybe a small gift. Jeans pass - considering new ideas > color-coded wristbands. Unused money is supposed to roll over to the next school year. Committee is trying to get donations from vendors for the upcoming holiday party, 12/19. Talking about Secret Santa.

Action Taken: Parent & Community Involvement Committee: want to focus on communication, specifically getting whole-school information translated into the students' home languages. Working on volunteer orientation, and getting parents more involved as volunteers & room parents (for those teachers who want one). Hispanic families were hesitant to volunteer b/c they didn't want to fill out some of the information on the volunteer form. Found out that they don't necessarily have to complete everything - principal can approve. We have Latino nights, but we need to have an Asian night and African night (Ms. Shirk has started an African parent group, but they're meeting during the day since most of the parents work at night). Wanting to add tutoring sessions - hopefully will be implemented through SAS so that students will have a ride home afterwards. Ms. Vaca-Guzman and Ms. Black are using different apps to try to determine which translates most accurately.

Yearbook: contracted for 100 books (minimum), but in past years, we've exceeded that amount. All yearbook money should be submitted to Ms. Jones. Teachers should submit pictures to Ms. Jones, Mrs. Koffi, Mr. Moscatello. Pictures need to be emailed, not texted. Theme this year is "Live Out Loud." Money is due for yearbooks will be March 19th.

Student Leadership: student council has agreed to a meeting time, and when they want to meet. They want to meet every Monday during lunch. Administration will join them once a month. They want to do morning announcements on Tuesdays and Thursdays. Working on a date for student council installation. Possibly 12/19 or 12/20. Also includes safety patrol. Honor Society: in process of collecting names for 4th and 5th grades. Will be given out on 12/11, and due back on 12/15.

VIII. Next Meeting

Date: 12/12/2017

Time: 3:00pm

Title: December 2017

Location: media center

IX. Adjourn

4:27pm