

Doris Henderson Newcomers School

Meeting Minutes

Meeting Date: 10/22/2019 - 3:00pm

Title: Leadership Meeting October 22nd

Location: PLC Room

I. Attendance

Team Members:

Cynthia Barnes, Raycia Evans-Crawford, Tiffany Hinton, Chesley Huskins, Emily Iversen, Brian Jordan, Vanessa Parmenter, Jennie Van Schaick

Guests: Interim Principal Sharon McCants

II. Celebrate recent successes

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

V. Old Business

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

- A3.01 Instructional Teams will use student learning data to identify students in need of instructional support or enhancement.(5110)
- A4.06 ALL teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)
- A4.16 The school will develop and implement consistent, intentional, and on-going plans to support student transitions for grade to grade-to-grade and level-to-level.(5134)
 - A Leadership Team will consist of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)
- B1.03 The school will establish a team structure among teachers with specific duties and time for instructional planning.(5143)
- B2.03 The principal will monitor curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)
- B3.03 The LEA/School will establish a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)
- C3.04 The principal will provide optimum conditions for the Leadership Team to make decisions and act on their decisions.(5172)

Monitor (updates made)

VII. Other Business

Action Taken:

Barnes: budget-master document was shared that reflects current budget (attached)

Peer observation forms-presented to committee for approval (attached). Committee has approved.

Safety-option presented to committee to keep the main building doors that lead out to the mobile unit locked for safety and allow HS students enter the Warner/McGuire suite for their classes and Lowes students to enter the computer lab class from the computer lab suite. This discussion has not be completed and will continue as soon further information is collected. HS team has brought up concerns about the missing awning and asked if we can inquire as to the status when it will be replaced. ES has inquired about when the mulch will be replaced to meet the county requirement depth level. Student has already broken an arm. Work orders will be sent.

HS question about lunch on workdays. Answer: work 8-4 with an hour for lunch.

Field trips: Need requests by January 31 for the year. Need to submit fieldtrip requests at least one month before the trip.

Individuals coming from CNA next week on Tuesday and Wednesday to do some observations. Will have small group discussions with teachers and parents.

VIII. Next Meeting

Date:

Time:

Title:

Location:

IX. Adjourn

5:00pm