

**Student and Parent Kernodle  
2020-21 Remote Learning Handbook  
#All in this together!**

Teachers will follow the GCS pacing guides for instruction of the core standards.

<p><b>Daily Instruction</b> Canvas will be used as the learning hub virtual instruction.</p> <ul style="list-style-type: none"> <li>• Students will be expected to log into their classroom teacher’s Canvas page every day and attendance will be taken daily.</li> <li>• Instructional lessons will provide direct instruction, guided practice, and independent practice of the standards being taught.</li> <li>• Daily “checks for understanding” will be used to determine next steps for individual students in order to help ensure student mastery.</li> <li>• Official grades will be given during virtual learning.</li> </ul>	<p><b>Two Methods: Asynchronous &amp; Synchronous/Live-by-Video</b></p> <ul style="list-style-type: none"> <li>• All teaching, learning, and feedback will be designed to be accessed asynchronously at any time without direct contact with a teacher.</li> <li>• Because human connection and synchronous feedback is crucial for sustaining student engagement, however, teachers will support asynchronous learning with regular synchronous/live-by-video teaching. Live-by-video teaching will be organized by the teacher’s master schedule and will include direct, whole group/small group, teacher-led instruction as well as drop-in office hours led by students’ questions.</li> </ul>
<p><b>Student Expectations</b></p> <ul style="list-style-type: none"> <li>• Students must have their Canvas login information. Teachers will share Canvas passwords.</li> <li>• Students are expected to log onto their teacher’s Canvas page every day and start by reading daily announcements from teachers. Remember, attendance will be taken.</li> <li>• Students are expected to participate in the lesson’s instructional activities and complete assignments by the due dates.</li> <li>• Students are expected to give their personal best when working on learning tasks. This will help the teacher provide individualized feedback and determine next steps.</li> <li>• All assignments must be submitted through Canvas, unless other arrangements are made with the teacher.</li> <li>• If you experience technical problems or login trouble, please contact your teacher.</li> </ul>	<p><b>Communication</b></p> <ul style="list-style-type: none"> <li>• Communicate questions for teachers via email, CANVAS, or phone.</li> <li>• Ask questions when you do not understand something or need help.</li> <li>• Grades and attendance will be taken. Grading will be done in accordance with GCS Policy. Attendance will be based on daily log ins to Canvas, participation in live sessions and completion of assignments.</li> <li>• Make sure assignments are turned in on time.</li> <li>• Any technology issues, please communicate with the teacher as soon as the issue arises to determine a new assignment due date.</li> <li>• Any technology issues, please communicate with the teacher as soon as the issue arises to determine a new assignment due date.</li> </ul>

<p><b>Prior to Day One Online Learning:</b></p> <ul style="list-style-type: none"> <li>• Attend appropriate grade level virtual open houses.</li> <li>• Have a learning space set up. Your space should be in a quiet location away from distractions.</li> <li>• Have your electronic device charged and connected to the internet.</li> <li>• Have headphones/earbuds ready.</li> <li>• Workbooks, paper and pencil ready.</li> <li>• Try to keep siblings/pets/toys out of your space during instruction so you can listen and learn.</li> </ul>	<p><b>Parent Expectations</b></p> <ul style="list-style-type: none"> <li>• Your child must have a device that connects to the internet.</li> <li>• Communicate with school if there are any technology or internet concerns.</li> <li>• <b><u>Join Canvas as an “observer” so you can help monitor what your child is working on.</u></b> Instructions will be shared in your teacher’s orientation and emailed as well</li> </ul> <p><b>Prior to Day One Online Learning (Students):</b></p> <ul style="list-style-type: none"> <li>• Attend appropriate grade level virtual open houses.</li> <li>• Please be aware that others can hear what is going on in your home through the microphone;</li> <li>• Work with your child to set home expectation for what school will look like, feel like, and sound like during remote learning;</li> <li>• Create a daily schedule with your child.</li> </ul>
<p><b>Grading Guidelines:</b></p> <ul style="list-style-type: none"> <li>• Grades will be collected based on Guilford County Schools grading policy.</li> <li>• All online assignments must be submitted by due date.</li> <li>• Incomplete work may result in a failing grade. Please stay in communication with your child’s teacher if there are technology concerns or difficulty submitting assignments.</li> <li>• Communicate with the teacher if any technology issues arise.</li> </ul>	<p><b>Live Instruction</b></p> <ul style="list-style-type: none"> <li>• Teachers will be providing daily live instruction. This will be recorded for students if they aren’t available during the day;</li> <li>• Please remember that what is seen during live instruction regarding the students in the class is confidential, just as it would be if you were volunteering in the physical class on campus.</li> <li>• Refrain from chats, both group and private, unless assigned by the teacher.</li> <li>• Be mindful that everything can be seen by the teacher and administration.</li> </ul>
<p><b>What the Teacher’s Canvas Page Will Look Like:</b></p> <ul style="list-style-type: none"> <li>• Consistent Canvas Navigation</li> <li>• Navigation is a key element to retaining student engagement and enabling parent support.</li> <li>• To ensure effective and intuitive navigation and to create consistency for parents with multiple students at KMS, all Canvas courses will use the same navigational structure.</li> <li>• Teachers will provide direct instruction of new standards, concepts and the major work of the grade level.</li> <li>• Live videos will be recorded uploaded to their weekly lesson plan for students to watch if they cannot attend the live sessions.</li> <li>• A schedule will be set by each student’s classroom teacher and shared with parents, once the three weeks of district provided pre-recorded lessons are completed, by September 8th.</li> <li>• The Home Page for each teacher’s Canvas page will contain: Teacher name and contact information (phone &amp; email)/ Meet your teacher information /Daily announcement/Live teaching times/Grades/A link to the Specials’ Canvas courses/Frequently used resources.</li> </ul>	

