



February 18, 2022

Dear Valued Employee:

Please allow this communication to serve as a reminder that GCS has implemented the State Contagious Disease policy (G.S. 115C-12(8)) to cover employee leaves due to COVID-19. We are working with our local public health department to verify employees who must be allowed to take paid leave in the event that the employee is required to isolate, quarantine, or to seek a medical diagnosis related to COVID-19.

In order to qualify for paid leave, employees must report potential exposures to their supervisors. Supervisors will complete the health department report to process and determine dates of isolation/quarantine. If isolation/quarantine is necessary, supervisors will inform payroll of the paid leave dates covered under the Contagious Disease policy.

Those who suspect they may have COVID-19, or who have a positive test result, or who have not been vaccinated and may have been exposed to someone with COVID-19 may not come to work during the time that they may be contagious in accordance with the CDC guidelines and the GCS and Guilford County Health department protocols.

For more information on GCS COVID-19 protocols and procedures, [click here](#). Please also review the [CDC guidance on when to isolate/quarantine](#).

Our goal remains unchanged – to keep our employees, our students and their families, safe and well, and to contain the spread of the virus to the greatest extent possible. Thank you for your continued efforts to help us reach this goal.

Sincerely,
Alan Hooker
Director of Benefits
Guilford County Schools