

# Doris Henderson Newcomers School

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## Meeting Minutes

Meeting Date: 10/10/2017 - 3:00pm

Title: Leadership Team meeting October 10

Location:

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### **I. Attendance**

Team Members: Raycia Evans-Crawford, Kimberly Hudak, Angel Katona, Valeria Kouba, Avery McGuire, Vanessa Parmenter, Marvin Smith, Amy Yount, Abu Zaeem

Guests:

### **II. Celebrate recent successes**

None to report currently.

### **III. Review and respond to coaching comments**

"Please be sure that indicators are addressed on an on-going basis in reference to the progress, creation, or modification of actions."

Mr. Zaeem will communicate to Mr. Tolliver how our Leadership meetings are currently structured with an alternating schedule of business items one week & then an Indistar focus in two weeks. We may have to restructure.

### **IV. Approval of last meeting's minutes**

Meeting minutes were approved & seconded.

### **V. Old Business**

### **VI. Indicators to Assess-Create-Monitor**

#### ***Indicators Assessed***

#### ***Objectives Planned For***

#### ***Monitor (updates made)***

### **VII. Other Business**

School colors & mascot - team discussion

- In the past, the school colors were chosen as blue & green to reflect the colors of the Earth & students had a contest & a vote to create our current school logo. However, the mascot has fallen by the wayside.
- The idea is to instill a sense of pride, so an animal may be a good choice for a mascot. This will also reflect what the students will experience at their receiving schools. Once we have suggestions, then there shareholders will vote & express their opinions.
- Students may be willing & excited to purchase school spirit wear if it becomes available.
- The leadership team unanimously supported the creation of school colors & a

mascot when it was put to a vote. The leadership team will offer suggestions ("globie", swans for peace, phoenixes, etc.), but the staff at large will also offer input via survey. The survey will end Friday & discussion will continue at next week's staff meeting.

#### Dinner program (Zaeem)

- There is an opportunity to give our students a healthy, hearty "large snack" before they leave school in the afternoon. The food must be consumed on campus & enrichment must occur in order to receive the food.
- Currently in place at Cone elementary.
- Offers security between now & the end of the year, but it necessitates ending the school day at 2:30 pm. It cannot be an extension or continuation of the coursework. Perhaps a reading enrichment activity would work.
- The food will come packaged, so they can take it home. The school mandate is that they should not eat on the bus, but the details are up to the individual bus drivers.
- In the future, the school should consider tweaking the high school schedule for 2nd semester. First block is already extended & transitions do not need to be 5 minutes long.
- The program will likely begin around Thanksgiving.

Action Taken:

#### Title 1 funds (Zaeem)

- \$70,000 to hire tutors for 126 days & priority paid for 47 days.
- ARC coaches start 10/17 (\$11,000)
- Another conference
- Purchasing IXL (math programs)
- Field trips
- ~\$5,000 to support an overnight field trip, partnering with a middle school taking a trip to Atlanta. Student leaders may get first choice (only 6 applications so far).

#### Extended learning program

- Opportunity for afterschool help/tutoring & the buses have been paid for.
- This will be optional since the students will arrive home late, but the "dinner program" may ameliorate the delayed homecoming.
- 1 day with 4 buses available & the focus will be on 5th graders, 8th graders, & Math 1 students.
  - SIFE classes
  - 11th graders taking the ACT
  - English 1
  - Older students trying to beat the clock to graduation & needing background
- Tutoring teachers will be paid out of Title 1 funds for a 75 minutes (3:00-4:15pm) at a rate of \$35/hour (\$10,000 from Title 1).
- The students are also fed during this program.
- The team will decide who needs the tutoring, then we will figure out who is offering the tutoring. The leadership reps will ask their teams who is interested in working (2 from elementary, 2 from middle school, & 2 from high school) and results need to be sent to Mr. Zaeem by Monday, 16 October 2017.

Mrs. Evans-Crawford needs to create PNCFs & arrange online testing (if needed) for exams where it is optional. It would be best to take the final exam in the same manner that they have been taking tests throughout the semester. We don't typically give kids accommodations that they haven't been using throughout the semester, so many will remain using the paper & pencil tests for now.

## VIII. Next Meeting

Date:

Time:

Title:

Location:

**IX. Adjourn**

4:20 pm