

Guilford County Schools –Request Form for Exceptional Children Special Transportation

CONFIDENTIAL

2022 - 2023

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PLEASE PRINT

Student Name: Student Number: Parent/Guardian:

Address: City ZIP

Age: DOB: Grade: Race/Sex: Home Phone:

Work Phone/Contact Person: 1. 2.

Emergency Contact Person/ Phone #

\*Requested Pickup / Drop off Address: If location is a daycare or an apartment complex, enter name, address and phone number.

AM Address: PM Address:

\*Addresses which are outside the attendance zone of the school of attendance or the school of assignment may not be served pursuant to the GCS Transportation Department Statement of Guidelines for Transportation of Exceptional Children and the Center Pick-up/Drop-off Procedures Statement dated May 16, 2017.

Explanation of Special Transportation Considerations or Health Concerns: Mobility Aids Required - Walker Wheelchair Wheelchair Electric Wheelchair Scooter Cane Crutches Braces Prosthesis Helmet Gastronomy Tube Oxygen Respirator Shunt Tracheotomy Service Animal Safety Assistant/Nurse Medical Aids - Allergies Ambulatory Assistant Asthma Behavioral Management Diabetes Feeding Tube Hearing Aids Non-Verbal Orthopedic Assistant Oxygen Runner Seizures Sensory Aids Vision Impaired

Parent Permission:

For safe transportation purposes: Can child be secured in a Child Safety Restraint System (CSRS) appropriate for age/weight/height as determined by the Transportation Department? Check One: Yes No Child's weight/height Can the student be left unattended? Yes No

For emergency school bus evacuation purposes, student should, or should not be removed from CSRS or wheelchair.

Students are not permitted to get off the bus unless there is an adult present. I understand it is my responsibility to be at the bus stop in the afternoon to receive my child. In the event an adult is not at the stop to receive my child, he/she may be returned to his/her school and it will be my responsibility to provide transportation from school to home that day. Students' hygiene needs will be attended to as deemed necessary and appropriate by transportation staff.

If necessary, school staff will submit the Supplemental Information Sheet to Transportation within five (5) days of the student's enrollment.

In my absence, the following person(s) are permitted to receive my child.

Name & Phone # Name & Phone #

Discuss with Parent

I understand that it is my responsibility to notify Exceptional Children's Department of any address change. The Transportation Department requires a minimum of five (5) work days to make original assignment of or any necessary address changes for transportation. A change of address may impact special transportation service. If the student does not ride the bus for three (3) consecutive school days, it is the responsibility of the parent/guardian to contact the appropriate supervisor in the Transportation Department to resume transportation services.

EXCEPTIONAL CHILDREN'S DEPARTMENT USE ONLY - date received from school:

Previous Assignment

Home School Last School Attended Teacher Contact

2022-2023 Assignment

Date Effective: (5 school days from submission to Transportation)

School Teacher Contact

School Address (If not GCS) Phone:

Classification: Section 504? Yes No Arrival Time: Departure Time: (Complete if arrival/departure time is different from the published bell schedule.)

Additional Information/Special Instructions:

Mark Appropriate Needs: Child Safety Restraint System (CSRS): Child's weight/height

Wheelchair Safety Asst. Oxygen. Nurse Other

It is the responsibility of the Physical Therapist to mark the tie-down locations on the frame of the student's wheelchair.

Exceptional Children's Department Contact Phone # Date Faxed to Transportation

TRANSPORTATION DEPARTMENT USE ONLY

AM Bus Assignment Pick-up Time GCS Bus First Student Bus Effective Date

PM Bus Assignment Pick-up Time GCS Bus First Student Bus Effective Date

Transportation Department Supervisor Assigned Transportation Zone Date Processed/Returned to School