

JAMES B. DUDLEY HIGH SCHOOL
Minutes and Highlights of the Site-Based Leadership/Title I Team Meeting
Wednesday, September 21, 2022
Dudley High School Media Center
4:30 PM

<i>Membership/Attendance Roster</i>	<i>Representation</i>
1. Brasher, Tori (Absent)	Assistant Principal – Grade 10
2. Brown, John	Assistant Principal – Facilities & Operations
3. Donahue-Wright, Cheryl	Community in Schools/Student Support Specialist/Co-Recording Secretary
4. Eaddy-Busch, Margaret	Academic Coach – Instructional Support
5. Farkas, Katye	English Department Representative
6. Fulp, Bonnie	Media Specialist
7. Giersbrook, Justin	Assistant Principal – Grade 12
8. Greenlee, LaTonya	Classified Staff Representative
9. Jackson, Treena (Absent)	Parent Representative – 11 th Grader
10. Jackson, Roger (Absent)	Cultural Arts/Fine Arts Representative
11. James, Brenda (Absent)	Dudley Alumni Association
12. Vacant	Math Department Representative
13. Monroe, Richard	SBLT/Title I Team Chairperson
14. Mortenson, Lisa	Social Studies Department Representative
15. Reeder, Ann	School Social Worker/Dropout Prevention/Homeless Liaison & Co-Recording Secretary
16. Roberson, Angela	Dudley HS PTSA
17. Robinson, Charles	Exceptional Children’s Services Program Representative
18. Robinson, Glasher	Assistant Principal – Grade 11
19. Smith, Janet	PTSA President
20. Smith, Raymond	Science Department Representative
21. Snead, Christopher	Special Populations
22. Timmons McLaughlin, Lisé	School Principal
23. Tonkins, W. Dale (Absent)	Community Representative
24. Victor, Noelle (Absent – On Leave)	Academic Coach – Instructional Support
25. Wade, Artimuss (Absent)	Assistant Principal – Grade 12

SHARED DOCUMENTS

- SBLT Power Point Presentation – September 21, 2022

CALL TO ORDER: The meeting was called to order at 4:45 pm by R. Monroe, SBLT/Title 1 Team Chairperson. L. Timmons McLaughlin reviewed the meeting agenda and provided the welcome.

SEL OPENER:

- How many HBCUs in NC?
- Identify one connection between HBCUs and Dudley High School?

NEW BUSINESS: - Mrs. Timmons McLaughlin, Principal

SBLT MEMBERS CHECKLIST

Members reviewed a list of BEST PRACTICES of a SBLT seeking to guide school improvement and monitor our progress of the school improvement goals.

- We need a new Math Department representative on the team.
- Ms. Lackey will fill the vacant Counseling Department opening.
- Mr. Raymond Smith will serve the SBLT as Vice Chairperson.
- The Parliamentarian and Timekeeper roles are vacant. We will revisit this at our October meeting.

SHARED AGREEMENTS FOR SBLT

Ms. Robinson led the team in the discussion and identification of shared agreements to help the SBLT meet the SIT.

The SBLT agreed on the following:

- SBLT Members agree to listen to one another.
- Meetings will start on time.
- Protected time will be scheduled for department representatives to ask questions.
- All SBLT Members will participate.

SIP GOAL VOTING RESULTS

GOAL 1 – UNANIMOUS APPROVAL

GOAL 2 – 68 APPROVED/1 DISAPPROVED

GOAL 3 – 68 APPROVED/1 DISAPPROVED

GOAL 4 – 67 APPROVED/2 DISAPPROVED

INDICATOR REPS –

The following SBLT members were designated to provide INDICATOR progress updates to the SBLT:

A1.07 R. Smith
A4.01 T. Brasher
A4.06 J. Lackey
C2.01 M. Eaddy-Busch
E1.06 C. Snead

INDICATOR ACTION STEPS –

The SBLT reviewed ACTION STEPS that have been made on the INDICATORS.

A1.07

- Grade Level Meetings
- Athletic Game Policy Change

A4.01

- MTSS PD

A4.06

- SEL PD

C2.01

- Data and Root Analysis PD
- MTSS PD
- PLC PD

E1.06

- Open House
- Title I Night/Curriculum Night (Thursday, October 20, 2022)
- Hispanic Heritage Month Celebration
- Athletic Game Policy Change

ATHLETIC GAME POLICY CHANGES

- DHS WILL ENFORCE THE GCS CLEAR BAG POLICY
- K-8 STUDENTS MUST BE ACCOMPANIED BY AN ADULT (21+)
- NO LOITERING PERMITTED
- SPECTATORS MUST SIT IN STANDS
- NO FIGHTING OR FOUL LANGUAGE
- WEAPONS ARE NOT PERMITTED
- STUDENTS MUST SHOW THEIR ONE CARD

We need staff to help at the games. Dinner and Panther Time will be provided.

STAFF PD

During the Workdays from August 16-24, 2022, our staff were engaged in Professional Development.

MTSS
Data Literacy
SEL
PLCs
CANVAS & Technology
Title IX

There was a suggestion for more working sessions on PD days.

HOMECOMING DANCE

A Homecoming Dance, sponsored by PTSA, is scheduled for Saturday, October 8th, 7-10 p.m. The dance will be held at the NCAT Student Center Ballroom. This is the first Homecoming Dance in 40 years. Campus Security will be secured for a fee and our DHS SRO will be present. Cash Ticket sales will begin next Wednesday. Tickets are \$25 which includes entry & refreshments. Staff Chaperones are needed. Panther Time will be granted.

Next Monday is the deadline for applications for students from other schools. These students are required to have their home school complete and sign off on their application.

HOMECOMING 2022 EVENTS

Homecoming 2022 will kick off with the Homecoming Dance.

A Parade will take place before the game. The parade car entry fee is \$75. Checks payable to DHS. Ms. Greenlee will accept payments.

The Football Team will play against Rockingham County on October 14, 2022. Kickoff is at 7:30 p.m. Tickets are \$8 and can be purchased online at ticketspicket.com.

Students have expressed interest in a Powderpuff Game.

TITLE I CURRICULUM NIGHT

Scheduled for October 20, 2022 from 6-8 PM. Dinner will be provided. Staff will receive Panther Time for participation. Informational Sessions will be provided for parents. PTSA will have a table set up

COMMITTEE REPORTS

SERVICE LEARNING –

Ms. Farkas reported that she needs support with getting students into X2VOL. She plans to create a video for teachers so they can assist with student inquiries about the process for registering.

There was discussion about using NWEA test day to assist non-testing students register. Testing students could register after testing.

October 5th is an optional Teacher Workday and may be used for training.

STUDENT ENGAGEMENT –

The GOLD Team is taking steps to ensure that policies are aligned with execution.

A Hall Sweep and a Fire Drill are planned for tomorrow.

Teachers are encouraging students to move swiftly in the hallways and to get to class. The Tardy Policy is in the staff handbook. Mrs. Davis, Data Manager, is programming the system to send out tardy notifications to parents by phone. Personal teacher notification is encouraged as well.

The tardy policy includes: 1st Tardy – Warning 2nd Tardy – After School Detention 3rd Tardy– ISS

R. Monroe questioned if we could consider lunch detention.

Mrs. Timmons McLaughlin shared that she plans to bring Kona Ice back as an incentive for improving tardies.

SCHOLARSHIP COMMITTEE –

The Scholarship Committee needs PTSA representation. Meetings are Virtual.

ANNOUNCEMENTS/QUESTIONS/CONCERNS

Ms. Morten asked for an update on the One Card machine. The district is printing cards now. We take the pictures of students who need a picture for One Cards. Staff will be available at games to look students up in the system who do not have cards. Cards are distributed from the Counseling Center.

Ms. Mortenson suggested a training for staff on putting grades into PowerSchool on the workday on October 5, 2022. Ms. Farkas proposed to train Department Heads.

Mrs. Timmons McLaughlin asked for feedback on the new lesson plan template. It was stated that it is hard to come up with data points in all areas. Mrs. Timmons McLaughlin advised that teachers should do what they can and do not have to fill out to a "T". She suggested that teachers focus on compartmentalizing.

PTSA parent representatives announced that PTSA will provide funding for Clubs. Applications are required.

PTSA continues to focus on increasing membership. The membership fee is \$6. PTSA only keeps \$2. PTSA will feed staff at least two times this month. We do not have 100% staff membership.

KUDOS to the Math Department for 100% of their team joining PTSA. The Math Department has 14 teachers in the Department.

KUDOS to K. Younts for 100% of her students passing the State Exam.

Ms. Farkas noted plans for Hispanic Heritage Night. She added that consideration is being given to bringing back the Cultural Fair.

An inquiry was made about who is over our Social Media.

- **B. Fulp – DHS Website**
- **J. Giersbrook – Facebook**
- **T. Brasher – Twitter/Instagram**

Dudley Ladies will hold an Autism Walk.

Ms. Farkas asked for clarification about the monthly SBLT meeting time. We will meet the second Wednesday at 4:45 p.m. in the Media Center.

OPTIMISTIC CLOSURE – L. Timmons McLaughlin

The meeting was adjourned at 6:11 pm.

Minutes Respectfully submitted by Cheryl Donahue-Wright, Co-Recording Secretary

