

JAMES B. DUDLEY HIGH SCHOOL
Minutes and Highlights of the Site-Based Leadership/Title I Team Meeting
Wednesday, February 15, 2023
4:45 PM

<i>Membership/Attendance Roster</i>	<i>Representation</i>
1. Appiah-Fokuoh, Francis (Absent)	Math Department Representative
2. Brasher, Tori	Assistant Principal – Grade 10
3. Corbett, Gregory (Absent)	CTE Department Representative
4. Dargan, Ronnie (Absent)	Counseling Department Representative
5. Donahue-Wright, Cheryl	Community in Schools/Student Support Specialist/Co-Recording Secretary
6. Eaddy-Busch, Margaret	Academic Coach – Instructional Support
7. Farkas, Katye	English Department Representative
8. Fulp, Bonnie	Media Specialist
9. Giersbrook, Justin (Absent)	Assistant Principal – Grade 12
10. Greenlee, LaTonya (Absent)	Classified Staff Representative
11. Jackson, Treena (Absent)	Parent Representative – 11 th Grader
12. Jackson, Roger (Absent)	Cultural Arts/Fine Arts Representative
13. James, Brenda (Absent)	Dudley Alumni Association
14. McNeil, Frank (Absent)	CTE/Career Development Counseling
15. Monroe, Richard	SBLT/Title I Team Chairperson
16. Mortenson, Lisa	Social Studies Department Representative
17. Roberson, Angela (Absent)	Dudley HS PTSA
18. Robinson, Charles (Absent)	Exceptional Children’s Services Program Representative
19. Robinson, Glasher	Assistant Principal – Grade 11
20. Smith, Janet (Absent)	PTSA President
21. Smith, Raymond	Science Department Representative/SBLT Vice Chairperson
22. Snead, Christopher	CTE/Special Populations
23. Timmons McLaughlin, Lisé	School Principal
24. Tonkins, W. Dale (Absent)	Community Representative
25. Victor, Noelle	Academic Coach – Instructional Support
26. Wade, Artimuss (Absent)	Assistant Principal – Grade 12

SHARED DOCUMENTS

- SBLT Power Point Presentation – February 15, 2023

CALL TO ORDER: The meeting was called to order at 4:50 p.m. by R. Monroe, SBLT Chair.

WELCOME & MEETING AGENDA OVERVIEW: R. Monroe

SEL OPENER – R. Monroe

NEW STAFF – R. Monroe

- Bernita Brown, EC English I Teacher
- Hannah “Iris” Barilovits, Social Studies Teacher
- Joyce Washington, Marketing Teacher
- Alexis Patton, Treasurer

TEACHER OF THE MONTH – R. Monroe

Brianna Williams, Math Teacher

NEW BUSINESS:

SIP Goal Review

INCREASE PERFORMANCE COMPOSITE: By June 2023, James B. Dudley High School will increase the overall school performance composite percent from 27.3% to 33.1%.

Increase the following:

- o Math 1 from 19.4% to 21.6% as measured by the state accountability model.
 - o Math 3 from 22.3% to 27.3% as measured by the state accountability model.
 - o English 2 from 36.8% to 41.8% as measured by the state accountability model.
 - o Biology from 27.7% to 32.7% as measured by the state accountability model.
- (Problem Solving 26, Data and Evaluation 38, A2.04, A4.01, A4.16, B1.01, B1.03, B2.03, B3.03, C2.01)

REDUCE PERCENT OF STUDENTS CHRONICALLY ABSENT: By June 2023, James B. Dudley High School will reduce the number of chronically absent students by 30% from 50.3% to 34.51% (Communication 21, Problem Solving 26, A4.01, A4.06, B1.03, C3.04).

REDUCE THE NUMBER OF LOST INSTRUCTIONAL DAYS: By June 2023, James B. Dudley High School will reduce the number of lost instructional days resulting from In-School and Out-of-School Suspensions from 1977 to 1677 as measured by the 2022-2023 Discipline Data (Communication 21, Problem Solving 22, Problem Solving 26, Data and Evaluation 38, A1.07, E1.06, C2.01, A4.06).

FAM-S PRIORITY AREA IDENTIFIED (ITEM 38): By June 2023, the leadership team at James B. Dudley High School will work together to ensure that the staff has tools available to them that will allow them to track and graphically display academic, behavior, and social-emotional data. The staff will be trained on to use the tools effectively, as well as on the responsibilities for data collection, entry

and management. The staff will receive and participate in a minimum of four school-based professional development activities focused on MTSS (tiered support), data literacy, and social-emotional learning (SEL) (Communication 21, Problem Solving 22, Problem Solving 26, Data and Evaluation 38, A1.07, A4.01, A4.06, B1.03, C2.01, E1.06).

****GRADUATION RATE:** By June 2023, James B. Dudley High School will increase the graduation rate by 5% by from 79.6% to 84.6%.

Test Data Review – R. Monroe

Course	Number of Students Enrolled in Course	Number of Students that Sat for the Exam	Number of Proficient Students	Percent Tested	Percent Proficient
Biology	202	169	43	85.65%	21.28%
English II	147	128	59	88.41%	40%
Math I	64	59	7	92.75%	10.93%
Math III	154	147	24	95.67%	15.50%

Data Reflection:

- We have a Math 3 Vacancy
- We have new teachers in English II and Biology
- 30% of our teachers are BT with less than 5 years of experience
- Cross curricular teacher collaboration can be impactful
- Make content relevant
- PD offerings to ensure teachers are intentional with making content relatable
- All teachers teach literacy

Attendance Data Review –

2021-2022: 666 Chronically Absent

2022-2023: 703 Chronically Absent

2022/23	Tier 3: Severely Absent	417	28.5%
	Tier 2: Moderately Absent	286	19.5%
	Tier 1: Mildly Absent	248	17.0%
	Satisfactorily Absent	512	35.0%
	Total	1,463	100.0%

Tier 3 By Grade Level

9 th Grade	127 Students
10 th Grade	121 Students
11 th Grade	101 Students
12 th Grade	64 Students

Data Reflection:

- Attendance is a state-wide concern
- Data could be skewed by students being counted absent in all 4 classes

Discipline Data –

	2021-2022	2022-2023	2022-2023 Goal
OSS	1636 days	1007 days	1677 days
ISS	282 days	169 days	
Total	1918 days	1176 days	

Data Reflection:

- We will not meet our discipline goal
- We need to develop re-entry plan for suspensions
- Re-entry meetings with a counselor after 10 days is a projected goal

Grade Level Meetings –

The following information has been covered during Grade Level Meetings:

- Attendance
- Hallway Sweeps & Tardy expectations
- Cell phone policy
- Make up work policy
- No outside food

Staff Professional Development –

EC Blueprints for OCS Students in CTE
 SEL Staff PD Rescheduled
 Performance Matters, Power BI & EVASS (Data Analysis)

Branding, Marketing & Recruitment

- We need to increase our Good News submissions
- ConnectEd messages are being posted on the website
- We need to create more of an environment for the promotion of Honors/AP Classes
- Social Media is a platform for positive information
- Class newsletters are good opportunities to improve communication and to disseminate a positive narrative

2022-23 Title 1 Budget –

- Remaining funds must be spent by February 28, 2023.
- No cuts to Title 1 budget this year.
- We received two positions.
- We are purchasing a MTSS Coordinator. This position will absorb testing responsibilities.
- We will gain an Academic Coach.
- Dr. Eaddy-Busch requested Math support.
- Next year, departments will be encouraged to submit departmental requests.

The Science department is going through their department inventory to assist in the identification of their needs.

We will host a Title 1 Curriculum Night on March 22, 2023.

We will have a Parent Family Compact review at our next meeting.

We will have a larger window for the PFE Survey.

SEL Updates –

We will continue to nominate and recognize staff and student SEL Champions and SEL Game Changers. Nomination links for students and staff were emailed on 1/9/23.

Service Learning –

Detailed SL information is posted on the school website.

A SL Parent Meeting was held January 25, 2023. Attendance was low.

Free Rice has gone well.

It may be beneficial to change the language on the TDF forms.

Grade level meetings for SL have been recommended.

Students are not doing reflection in X2VOL.

James B. Dudley died April 4th. Can we make this day a Day of Service? Ms. Brasher suggested that we partner with Bluford Elementary to plan a Reading Day. DHS students could volunteer as reading partners to support reading fluency. Other ideas are welcomed.

Ms. Farkas will meet with Elevation Church liaison to discuss future partnership opportunities. The church will donate snacks for an upcoming football SL project. They are open to supporting clubs that do not have a lot of support.

Social Emotional Learning –

DHS is a district SEL Pilot School. Ten teachers are a part of a cohort. Mrs. Foster has reported ELEVATE survey data to the GOLD Team.

Communication –

Connect Ed messages can be found on the school website under School News. We should put information we want to highlight for students on the t.v. monitors. Connect Ed absence calls made after each block.

Football Signing –

A Football Signing was held Wednesday, February 8, 2023 in the Media Center. The February SBLT was rescheduled due to the signing.

GCS Choice –

Tour scheduled for yesterday. The tour was advertised at the Magnet Fair. The GCS Magnet Department pushed out an incorrect date for the tour. Future consideration should be given to posting flyers at area middle schools and having middle school administrators include information about tours in their Connect Ed messages.

Black History Month –

We will observe Spirit Week in observance of Black History Month.

DHS Fine Arts and CTE Department will host a Black History Wax Museum. The event will be held February 24, 2023. Students will be able to attend during the day. An evening showcase is scheduled for parents and the community.

Mark Your Calendars –

February 6-10	School Counselor Appreciation Week
February 13-17	Love the Bus Week
March 3	The Blue & Gold Bus Tour (Target: Males interested in a career in Education)
March 6	Better Together Session #2 (Location: DHS)

QUESTIONS

Ms. Farkas suggested that an ISS/OSS list would be helpful for teachers. The Registrar sent this information out via email in previous years.

How can we better communicate when we have to delay transitions due to safety reasons?
Mrs. Victor suggested a Tiered system of notification.

Site Based Leadership Team – Title 1 Team Meeting Minutes

December 14, 2022

Page 6

What is the role of the volunteers in the vests in the hallway? They are hall monitors who provide additional supervision during high transition times. They have been cleared by the district to volunteer. Many of them are retired.

Will we have Saturday Academy this year?

Yes, we can use some Title 1 money for this. We must encumber the money in the next two weeks. All students will be welcome to attend. We should include AP classes. Incentives may help with attendance. Ms. Mortenson suggested we send out a Google Doc for suggestions regarding incentives. Mr. Smith suggested offering Wet n Wild tickets to students who pass 2 or more exams.

What are the implications of the school being on an Action Plan?

Super observations are required now

CONCERNS

Meetings on test days compounds the stress of the day.

On the day of NWEA testing, AP students were taken the whole day.

Mentor training is not appealing because teachers are not being paid.

No parents showed for the Early College Academy Tour.

Teachers are not always taking advantage of opportunities available through grants.

OBSERVATIONS

There seems to be a lot less outside food being ordered and less bathroom requests during third block. In previous years, we have not allowed movement during third block unless you were going to lunch.

SUGGESTIONS

Send an email to staff with new Social Worker contact information so staff can send names of chronically absent students to her for follow-up.

The Science Team would like to request that the next workday be protected.

We should increase Curriculum Matters offerings.

We should target teachers for PD based on where they are in their career.

We need to plan events in advance next year and share information with parents earlier.

Due to Mrs. Reeder's retirement, the team needs to consider appointing another member to assist with the meeting minutes. Mrs. Reeder served on team as a Co-Recording Secretary. Ms. Farkas volunteered to assist with the monthly minutes.

**Site Based Leadership Team – Title 1 Team Meeting Minutes
December 14, 2022
Page 7**

The meeting was adjourned at 6:48 p.m.

The next SBLT Meeting – Wednesday, March 8, 2023 – 4:45 P.M.

Minutes Respectfully submitted by Cheryl Donahue-Wright, Recording Secretary