

JAMES B. DUDLEY HIGH SCHOOL
Minutes and Highlights of the Site-Based Leadership/Title I Team Meeting
Wednesday, March 8, 2023
4:45 PM

| <i>Membership/Attendance Roster</i> | <i>Representation</i> |
|-------------------------------------|--|
| 1. Appiah-Fokuoh, Francis | Math Department Representative |
| 2. Corbett, Gregory (Absent) | CTE Department Representative |
| 3. Dargan, Ronnie | Counseling Department Representative |
| 4. Donahue-Wright, Cheryl | Community in Schools/Student Support Specialist/Co-Recording Secretary |
| 5. Eaddy-Busch, Margaret | Academic Coach – Instructional Support |
| 6. Farkas, Katye (Absent) | English Department Representative |
| 7. Fulp, Bonnie | Media Specialist |
| 8. Giersbrook, Justin | Assistant Principal – Grade 12 |
| 9. Greenlee, LaTonya | Classified Staff Representative |
| 10. Jackson, Treena (Absent) | Parent Representative – 11 th Grader |
| 11. Jackson, Roger (Absent) | Cultural Arts/Fine Arts Representative |
| 12. James, Brenda (Absent) | Dudley Alumni Association |
| 13. McNeil, Frank (Absent) | CTE/Career Development Counseling |
| 14. Monroe, Richard | SBLT/Title I Team Chairperson |
| 15. Mortenson, Lisa | Social Studies Department Representative |
| 16. Roberson, Angela (Absent) | Dudley HS PTSA |
| 17. Robinson, Charles (Absent) | Exceptional Children’s Services Program Representative |
| 18. Robinson, Glasher | Assistant Principal – Grade 11 |
| 19. Smith, Janet | PTSA President |
| 20. Smith, Raymond | Science Department Representative/SBLT Vice Chairperson |
| 21. Snead, Christopher (Absent) | CTE/Special Populations |
| 22. Timmons McLaughlin, Lisé | School Principal |
| 23. Tonkins, W. Dale (Absent) | Community Representative |
| 24. Victor, Noelle | Academic Coach – Instructional Support |
| 25. Wade, Artimus (Absent) | Assistant Principal – Grade 12 |

SHARED DOCUMENTS

- SBLT Power Point Presentation – March 8, 2023

CALL TO ORDER: The meeting was called to order at 4:53 p.m. by R. Monroe, SBLT Chair.

WELCOME & MEETING AGENDA OVERVIEW: R. Monroe

GOOD NEWS – R. Monroe

Our girl's track team won the 3A Indoor State Championship. The boys placed 4th.

We had 10-12 students participate in the Blue/Gold Tour

Frank McNeil, Christopher Snead and Monroe took a group of students on a Core Technology Tour. The Wax Museum was a success.

FAREWELL –

Tori Brasher, AP, accepted a position with Children's Home Society. Her last day was February 28th. There are no plans for a replacement this school year. Ms. Brasher's responsibilities will be covered by retired principals. They also will provide coverage for Ms. Hines, AP, during her maternity leave. Mr. Giersbrook will cover 10th grade and 12th grade will be covered by all APs.

NEW STAFF – R. Monroe

- Fredrea Patterson – Counselor

TEACHER OF THE MONTH – R. Monroe

Kayte Farkas, English/Yearbook Teacher

NEW BUSINESS:

Indistar Tip of the Month – B1.01/B1.03

Coaching feedback from Charity Bell included:

6 past due actions | Upload February minutes | Update website

NCDPI provided feedback and a link to best practices. Mrs. Robinson will email this information to everyone as an attachment.

Power Bi & Performance Matters –

Power Bi is a data tool that helps us analyze data. EVAAS information is accessible. We should explain data to students. It is their data.

Performance Matters should be accessed in Chrome. You can drill down the data.

Everyone should try to log in to Power Bi and Performance Matters.

Testing Information –

ACT – administered yesterday. A total of 215 students tested. Makeups for regular test administration is scheduled for March 21st.

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Work Keys – All students with accommodations have tested. The plan is to test the remaining students block by block. The test is 55 minutes.

We have developed a Stay and Learn model for test days. Non-testing students are expected to attend school. Their assignments will be upload on CANVAS and they will complete their work during testing time. Students who are required to test are exempt and do not have to complete these assignments.

Safety –

Locks have been changed. The district only provided 10 keys.

Doors are locked after 6 pm and fobs do not work. We need extended hours so coaching staff can access the building. An order has been put in. There is only one person managing this for the district.

Staff should see Coach Wade or Mr. Giersbrook if a fob is needed or malfunctions.

Updates and Reminders –

We are trying to increase the number of seniors attending the Learning Hub. Chick-fil-a is served on Tuesdays and Pizza on Thursdays. Transportation is also available these days. Learning Hub staff check student's grades weekly.

Title 1 Event is scheduled for May 6th. It will be community oriented and will include Band performances, Voter registration, access to school and community information.

Progress reports go out tomorrow.

Better Together Session 2 –

DHS hosted the second Better Together Session on Monday, March 6th at 5:30 p.m. Target audience: GCS families. The session was well attended.

Class Recommendations/Scheduling –

Students viewed videos prepared by the counseling and CTE departments this morning. The deadline for teacher recommendations is tomorrow. The counselors will begin individual registration meetings with students the week of March 13th.

Our counseling department hosted a Parent Registration meeting last night.

Sunshine Committee –

The Sunshine Committee will have a Cookout Plate Fundraiser on March 30th. Donations are welcome.

Elevation Church –

Elevation Church wants to help our students, staff, and school with needs we identify. Staff should complete the survey created to generate a list of supply and teacher lounge ideas. Ms. Farkas is a staff contact for questions.

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Quarter 3 Title 1 Curriculum Night –

We will host a Title 1 Parent & Curriculum Parent Session on March 22nd from 5:30 p.m. – 7:00 p.m. Parents will learn about CANVAS, Power School, Remind and Delta Math, Data Analysis, Scholarships and Service-Learning opportunities. Dinner will be provided.

Arbor Day Celebration –

We will host the Mayor and other dignitaries for a tree planting ceremony in recognition of Arbor Day on March 17th. The program will start at 11:00 a.m. This event is a collaborative effort between the City of Greensboro and Guilford County Schools.

MTSS –

To support Leadership Teams in preparing for the 2023 FAM-S administration, the MTSS Department is hosting four opportunities for FAM-S preparation training and support. These sessions will be virtual sessions. The Facilitated Assessment of MTSS-School Level (FAM-S) serves as the comprehensive needs assessment for school improvement planning.

The 2023 FAM-S administration will take place during the following windows:

April 3-5 | April 13-28 | May 1-4 | May 8-26

Saturday Academy/EOC Bootcamps –

Saturday Academy: Pending April 29, May 13, May 20, and June 3

EOC Bootcamp: April 22nd

2023-2024 Title 1 Budget –

Feedback and effectiveness of 2022-2023 School Parent-Family Compact & School Home Plan

Survey for 2023-2024 School Parent-Family Compact & School Home Plan

Upload to School website

Provide QR code sheets at Q3 Title I Parent Night 03/22/23

We will work on finalizing at our next meeting.

DHS 2023-2024 Title 1 Budget –

Our allotment for the 23-24 school year increased.

We will purchase 2 positions (MTSS/Testing Coordinator & Academic CF)

Our Title 1 Budget Priorities:

Placing highly qualified personnel in positions to directly impact student achievement . -MTSS Coordinator and CF (English)

C2.01- The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.

Host events that provide parents with opportunities to develop knowledge and skills needed to aid their children in being successful at DHS (\$10,764.10).

E1.06- The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).

Department/PTA Concerns & Notables –

Regular Ed teachers are still not responding to EC invites for meetings.

Many of our safety measures seem to be reactionary. We need to be more proactive.

Teachers have been asked to escort their class to lunch and sit with them. Teachers need protections too and should be entitled to a Duty-Free Lunch.

It seems that many of the attendance letters that are being sent home with students are for those who are not chronically absent.

PTA is offering \$200 to every school club from last school year. If there is a new club, they were not budgeted in the allotment for this year. Receipts are required for reimbursement.

PTA will observe Teacher Appreciation Day by providing a meal for staff. Please email Ms. Janet Smith, PTA President, if you have other ideas.

Some students did not receive lunch during ACT testing due to enough food not being prepared. We need to be more intentional about things that are going to impact the masses.

QUESTIONS

Are the attendance letters generated from Power School? Yes

Can we get a list of students receiving letters? Due to student's right to privacy, a list cannot be shared.

Can we consider a plan for Learning Hub for in-season athletes? Athletes can attend now, and staff will give them a note to go to practice.

What is being done to increase school safety?

- Our third Behavioral Interventionist is back. He is positioned at the front of the school to monitor people coming in the front door, as well as movement in the hallway.
- We have made changes to our supervision schedule.
- Teachers walk class to lunch and stay to assist with supervision. This is temporary.
- Scanners are at main entry points and bags are searched if the scanner flashes red.

Staff must be *consistent* and *actively supervise*. This will help to prevent safety issues.

OBSERVATIONS

There seems to be a lot less outside food being ordered and less bathroom requests during third block. In previous years, we have not allowed movement during third block unless you were going to lunch.

SUGGESTIONS

We should consider distributing progress reports at parent meetings.

On Stay and Learn Days, students should receive a 0 if they do not complete their assignments during testing time. They should not have the option to do them later for a grade.

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The meeting was adjourned at 7:25 p.m.

The next SBLT Meeting – Wednesday, April 19, 2023 – 4:45 P.M.

Minutes Respectfully submitted by Cheryl Donahue-Wright, Recording Secretary