

Minutes and Highlights of the Site-Based Leadership/Title I Team Meeting
Wednesday, April 19, 2023
4:45 PM

| <i>Membership/Attendance Roster</i> | <i>Representation</i> |
|-------------------------------------|--|
| 1. Appiah-Fokuoh, Francis | Math Department Representative |
| 2. Corbett, Gregory (Absent) | CTE Department Representative |
| 3. Dargan, Ronnie (Absent) | Counseling Department Representative |
| 4. Donahue-Wright, Cheryl | Community in Schools/Student Support Specialist/Co-Recording Secretary |
| 5. Eaddy-Busch, Margaret | Academic Coach – Instructional Support |
| 6. Farkas, Katye | English Department Representative |
| 7. Fulp, Bonnie | Media Specialist |
| 8. Giersbrook, Justin (Absent) | Assistant Principal – Grade 12 |
| 9. Gorham, Sheila | Interim Principal |
| 10. Greenlee, LaTonya (Absent) | Classified Staff Representative |
| 11. Jackson, Treena (Absent) | Parent Representative – 11 th Grader |
| 12. Jackson, Roger (Absent) | Cultural Arts/Fine Arts Representative |
| 13. James, Brenda | Dudley Alumni Association |
| 14. McNeil, Frank (Absent) | CTE/Career Development Counseling |
| 15. Monroe, Richard | SBLT/Title I Team Chairperson |
| 16. Mortenson, Lisa | Social Studies Department Representative |
| 17. Roberson, Angela (Absent) | Dudley HS PTSA |
| 18. Robinson, Charles (Absent) | Exceptional Children’s Services Program Representative |
| 19. Robinson, Glasher | Assistant Principal – Grade 11 |
| 20. Smith, Janet | PTSA President |
| 21. Smith, Raymond | Science Department Representative/SBLT Vice Chairperson |
| 22. Snead, Christopher (Absent) | CTE/Special Populations |
| 23. Tonkins, W. Dale | Community Representative |
| 24. Victor, Noelle | Academic Coach – Instructional Support |
| 25. Wade, Artimus (Absent) | Assistant Principal – Grade 12 |

SHARED DOCUMENTS

- SBLT Power Point Presentation – April 19, 2023

CALL TO ORDER: The meeting was called to order at 4:50 p.m. by R. Monroe, SBLT Chair.

WELCOME & MEETING AGENDA OVERVIEW: R. Monroe

GOOD NEWS – R. Monroe

- Elizabeth City State University Choir visited our school and performed for our choral scholars.
- A Raisin in the Sun Theatrical Production was outstanding. Ms. Allen and our theatre students did a wonderful job. The play was well supported with attendance.
- The Women’s Foundation received a grant to provide a hot meal to students at the end of the day. Dudley is one of the schools selected for this initiative. We currently served a hot meal in the cafeteria from 3:30 – 4:15 p.m. to students who have been by our school social worker and CIS Site Coordinator. Today we served 32 students.

NEW STAFF – R. Monroe

- Wendi Youngblood, AP

TEACHER OF THE MONTH – R. Monroe
Deogratias Niyonzima, French Teacher

ROOKIE TEACHER OF THE YEAR – R. Monroe
Valerie Marable, EC Teacher

SEL CHAMPIONS & GAME CHANGERS (2nd Qtr.) – R. Monroe

SEL Champions – Layaih Allen, Kayte Farkas, Cathryn McNamara
Game Changers – Oscar Duarte, India Burns, Lindsey Draper

We had a total of 23 student nominations and 5-6 staff nominations.

TESTING

We administered ACT make-up testing yesterday. We had 6 students out of 55 to show for testing. Scores from the March 17th administration are back, and counselors have them.

NWEA testing was administered yesterday and today.

AP Testing will be administered May 1-11. We will have an AP Bootcamp April 29th. College Board practice is available for students.

EOC Bootcamp is scheduled for May 13th, May 20th, and June 3rd.

EOS Training is scheduled for next Tuesday. Coverage will be needed for teachers who are involved.

Teacher-made/GCS Finals will take place May 26th through June 1st.

EOC's are scheduled for June 5th through June 8th.

LEARNING HUB

Mr. Giersbrook has created a Learning Hub Promotional Video. Students assisted with the video and will be able to get service learning for their participation.

FAM-S TEAM

MTSS is a framework. FAM-S measures success with MTSS. Every NC School has to have MTSS. Our team had a FAM-S administration visit today. We received the results of our FAM-S team ratings. Based on the results, our team must identify 5-7 areas of priority based on our results and then narrow it down to 2-3 priority areas we will address through our FAM-S School Improvement Plan (SIP) goals. The work should align to relevant NCStar indicators.

We learned that we have a lot of things in place, but we need to be more intentional with implementation. We have diverse representation, but is information getting out to the masses at school.

PFE SURVEY RESULTS

We sent Parent and Family Engagement Compact Interest Surveys on March 22nd at the Title 1 Meeting. It also is posted around the school.

We had thirty-two people take the survey, with the largest group being teachers. We had 8 students and 3 parents respond. We had a larger participation percentage last year. However, surveys were shared after we developed the compact last year.

We will send the survey out again. We also will put it on the website, have teachers post on CANVAS and send out a ConnectEd message. The survey will open Monday, April 24th and close May 1st.

Janet Smith, PTA President, will share with PTA.

FACILITIES CONCERNS

AP Wade and AP Giersbrook are our Admin. contacts for facilities.

Mr. Tonkins shared concerns about the support beams rusting on the back side of the main gym. He also voiced that the bannisters are corroding. He mentioned that our ROTC needs a pad to march on and emphasized that we need to ask the district for these needs to be addressed. He stated that the district budget must be spent by June 30th.

Dr. Gorham relayed that we need to put in work requests. She also plans to add work requests to the end of year CHECKLIST.

2023 BUDGET

We have received our allocation for next year. The budget will support our BI's, EC teacher assistant, MTSS Coordinator and math coach positions. Postage will also be a line item.

QUESTIONS/COMMENTS/CONCERNS

Will we require non-testing students to come to school on test days? No

Can we consider setting a deadline for field trips next year? They are taking away instruction, especially in A/B Day classes.

Some students are being told they can stay home and do virtual. Do we still have this option? No, unless there are special circumstances. These decisions are made on a case by case basis.

How are the copiers maintained and serviced? Our treasurer usually handles this, but this position is currently vacant. Dr. Gorham stated that requests for copier issues should be sent to Administration.

C, D and E halls need extra support at the end of the day around 3:45 p.m. Students should remain in class until the bell sounds. The expectation is for bell to bell instruction.

Can we get feedback on lesson plans? Plans should be uploaded weekly. Admin randomly checks for lesson plans and grades every other week. Admin is trying to increase accountability and professionalism. We have to prioritize, and we need a standard for lesson plans. A working session may be helpful in the future. Going forward, the hope is to provide regular feedback.

Staff have concerns about students who come to school with dress code violations. Dr. Gorham will meet with a group of teachers who raised this concern, then will seek feedback and suggestions from all staff.

Can we get a list of students in ISS each day as students are saying they have been assigned but may not have been. It makes it easy for students to roam. Previously, this information was sent out daily by the registrar. Dr. Gorham expressed support for this.

The deadline for Seniors to submit service-learning hours was today. Students in 9-11 should be able to continue to earn hours. They will have an opportunity at our Stop the Violence/Battle of the Bands event on May 6th.

We need to look at safety and accessibility to the building for outsiders.

PTA will support departments with a \$200 budget.

DOPE DADS will begin to partner with us by volunteering. We need to determine how to best use this support.

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ANNOUNCEMENT/MARK YOUR CALENDAR

We will host a “STOP THE VIOLENCE” Title One Community Health Fair on May 6th from noon to 7 p.m. We will have vendors, food trucks, health/wellness/exercise sessions, comedy show, live music, inflatables, performances by the Arts Dept., a step show and Battle of the Bands competition.

Students, parents, and the community are invited. Title 1 information will be distributed. Staff and other volunteers will be needed.

The meeting was adjourned at 6:42 p.m.

The next meeting is scheduled for May 10, 2023 – 4:45 PM

Minutes respectfully submitted by Cheryl Donahue-Wright, Recording Secretary

