

# Colfax Elementary

---

## Meeting Minutes

**Meeting Date:** 02/01/2022 - 2:50pm

**Title:** Leadership Team Meeting

**Location:** Zoom

---

### I. Attendance

**Team Members:**

Dawn Alley, CF, Chuck Blair, Coun., Ashley Garcia, Principal, Tammy Holder, Ruthmarie Mitchell

**Guests:**

### II. Celebrate recent successes

What do you like eating or drinking on a snow day? Different members shared out. Celebrations!!!

- Different members shared out...Tesiero's daughter has been accepted to quite a few colleges and universities...choices!
- 98% testing in DIBELS... Woot Woot!!!

### III. Review and respond to coaching comments

### IV. Approval of last meeting's minutes

J. Lynch moved, and D. Alley Second the approval of our last minutes.

### V. Old Business

### VI. Indicators to Assess-Create-Monitor

*Indicators Assessed*

*Objectives Planned For*

*Monitor (updates made)*

### VII. Other Business

**Action Taken:**

**PTO (Hartman):**

- Field day is scheduled for May 6, 2022. Rain date is May 13, 2022.
- Mini Grant Applications will be reviewed
- Scholastic Book Fair- April 11-15
- Sky Zone Family Night- Feb. 21

- Yearbooks are on sale now! Goal is to sell at least 325 (per our contract)- Every teacher will have their own candid page. We are asking for 20-30 pictures per teacher.
- Photos will be taken by Mrs. Moore for students who are still missing pictures for the yearbook.

### **MID Year Data (Garcia):**

- Look at your goals in Indistar
- Where are you as a grade level?
- Are you on track to exceed your goals at the end of the year?
- If we work towards exceeding, we will at the very least meet our goals.

### **Health and Safety Protocols (Garcia):**

- We have not had one Covid case that has been traced back to Colfax because we are following our protocols.
- Staff is doing such an awesome job of following protocols.
- The toolkit has been updated and there are some changes.
- Teachers are not expected to consult with parents regarding return dates, giving advise for next steps or anything else related to Covid. The office team will handle that for you.
- Please continue to talk to your teammates about appropriate mask wearing at all times for staff and students.

### **OneCards (Garcia):**

- Students must wear their OneCards all day, everyday.
- In the event of an emergency, we can quickly identify the students who are in our care.
- Students need their OneCard to enter the building in the morning.
- Students need their OneCard to board and deboard the bus.

Teachers shared some of the incentives they have for students. Parent reps also shared their end of day routines

### **GOAL Teams:**

Each team reported what they discussed/worked on during their last meeting, where they are at this time in regards to indicators, upcoming events...Each team also turned in minutes after their meetings to document their work.

- Academics - Alley/Lynch
- SEL - Tesiero
- Technology - Runyon

- Family and Community Engagement - Peaslee
- PBIS - Mitchell
- STEM/PBL - Wittner

**Closer** (Tesiero):

Ground Hogs Day Predictions?

**VIII. Next Meeting**

Date: 03/01/2022

Time: 2:50pm

Title: Leadership Team meeting

Location: Zoom

**IX. Adjourn**

4:00pm

---