

# Colfax Elementary

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## Meeting Minutes

**Meeting Date:** 10/04/2022 - 3:00pm

**Title:** Leadership Team Meeting

**Location:** Media Center

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### Attendance

**Team Members:**

Cinda Krueger, Specialists, Bethany Cline, Kinder, Natalie Folmar, Ashley Garcia, Principal, Jennifer Hall, Tamika Jones, 5th, Ruthmarie Mitchell, Assistant Principal, Jennifer Peaslee, 4th, Heather Schaeffer, CF, Kathleen Wittner, 1st

**Guests:** Wendy Newman attending for the EC Department, Mrs. Tesiero attending for 3rd Grade.

**Minutes:** Celebrate recent successes

Leadership team members were asked to share student successes and then any personal celebrations.

Review and respond to coaching comments

Approval of last meeting's minutes

Old Business

Indicators to Assess-Create-Monitor

***Indicators Assessed***

***Objectives Planned For***

***Monitor (updates made)***

Additional Agenda Items

**Action Taken:**

**Opening**

- Meeting Norms and Expectations shared out.

**Goal Teams**

- Which Goal Team will you lead?
- How will you lead your team?
- Think about how you will use the distributive leadership model to get the work done.
- How will you build on the work that we did last year?
- Admin will meet with each Goal Team leader to make sure you have what you need to feel supported.

## **Goal Team Chairs**

**SEL-** Mrs. Jones

**Family Community and Engagement-** Mrs. Peaslee

**PBIS-** Ms. Mitchell, Mrs. Krueger, and Mrs. Cline

**STEM-** Schaffer

**Academic-** Mrs. Schaeffer

**Media/Tech-** Ms. Wittner, Mrs. Schaeffer

## **Know and Grow all Students**

- How do you know if ALL of your students are growing? (Team members talked at their tables)
- The leadership team was divided into 3 groups. Each group had to write as quickly as possible to come up with a list that addressed the following question (s):

1). What needs to be included in a lesson plan? (Teachers)

or

2). If you walked into a math class, what do you expect to see during a lesson? (Parents)

- Teams shared out and added to the list that was presented in the Powerpoint.
- Team members drew a circle map on their paper. Using a Post It note they were asked "What can you take as a grade?" Then they shared the responses they generated.
- How can we as the Leadership Team maintain a "Temperature Check" on student growth?

Next Meeting

Date: 11/01/2022

Time: 3:00pm

Title: Colfax Leadership Team

Location: Media Center

Adjourn

4:11pm