

Colfax Elementary

Meeting Minutes

Meeting Date: 01/17/2023 - 3:00pm

Title: Leadership Team Meeting

Location: Media Center

Attendance

Team Members:

Cinda Krueger, Specialists, Chuck Blair, Coun., Bethany Cline, Kinder, Ashley Garcia, Principal, Tamika Jones, 5th, Janette Lynch, 2nd, Ruthmarie Mitchell, Assistant Principal, Jennifer Peaslee, 4th, Sandra Reaves, 3rd, Heather Schaeffer, CF

Guests: Mrs. Jimenez in attendance for 1st Grade (Wittner)

Minutes: Celebrate recent successes

Teachers shared some classroom successes Ms. Mitchell shared that we have 9 students

Review and respond to coaching comments

Approval of last meeting's minutes

Old Business

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Additional Agenda Items

Action Taken:

- **Grade/School Level Concerns/Questions/Requests:**

Viking Voice Calendar Dates -

- Can we get the date reminders in the Viking Voice to pop up on our calendars?
- Mrs. Garcia shared that we could create an Outlook calendar for Colfax (Master Calendar with digital sign ups for activities).
- A motion was made by Mrs. Lynch to approve a digital calendar for the whole school. Mrs. Cline seconded and the motion passed.

Lap Top Carts -

- Fourth and Fifth grade asked if the cost for lap top carts should be paid out of Booster Funds or through Mini Grants?
- Mrs. Garcia said that students should be taking their Chromebooks home and charging them at night. She understands the need before testing, but she does not like the idea of spending those funds on charging carts. She would like us to move towards empowering our students to charge their devices as needed using incentives and expectations.
- Mrs. Garcia will look into the cost of purchasing carts for further discussion with the grade levels.

Shade for Playground -

- Kindergarten asked if we can we get shading for the playground because it gets really hot in the spring and summer?
- The PTO is currently working on a grant to get shading for both playgrounds.

Water -

- Can we get water bottle filling stations?
- We are seeking district approval and the PTO is looking into the cost.

Program Requests -

- Can we get Brain Pop and Brain Pop Jr.?
- Can we get Raz-Kids?

Whiteboards -

Mrs. Garcia shared that we have some whiteboards that have been donated. Please let Mrs. Garcia know if you would like to have one installed in your classroom.

Maker Space -

- Pre-K asked if we can get an additional white board installed that is more accessible for students who are younger or who may be wheelchair bound or physically challenged.

Corkboard Strips -

- Third grade asked if it's possible to get some more of the strips that are missing or need replacing outside their classrooms on the wall?

Projector Carts -

- Can First grade get carts for their projectors?
- We will check the warehouse first and go from there.

Interactive Materials -

- First grade asked if they can get interactive materials to go along with some of the CKLA Units?
- Yes, this may also be something to request through a mini grant.

PTO Boosterthon Funds -

- Large Game Boards painted in bus lot for recess
- Large Recess Bags that can easily be sanitized and shared among a grade level- Would include recess equipment
- Virtual Reality Goggles - Set of 10 for \$6, 700 with resource topics
- Robotic with Coding Kits - \$3, 000 for 12
- Teacher mini grants - Teams or individuals may ask for something specific when Feb. 28, March 7, Spend by April 1. Information will be shared in detail from the PTO.
- Spring Fest will be held on April 29 from 10am-1pm and the rain date is May 6

Next Meeting

Date: 02/07/2023

Time: 3:00pm

Title: Leadership Team

Location: Media Center

Adjourn

