

Colfax Elementary

Meeting Minutes

Meeting Date: 04/02/2024 - 3:00pm

Title: Leadership Team Meeting

Location: Media Center

Attendance

Team Members:

Cinda Krueger, Specialists, Chuck Blair, Coun., Bethany Cline, Kinder, Ashley Garcia, Principal, Tamika Jones, 5th, Chelsea Lewis, 1st, Ruthmarie Mitchell, Assistant Principal, Kelly Ripley, 3rd, Marjorie Runyon, Webmaster, Heather Schaeffer, CF, Cynthia Warren, 4th

Guests: Mrs. Jimenez filled in for Mrs. Lynch today.

Minutes: Celebrate recent successes

Team members shared personal and academic celebrations

Review and respond to coaching comments

Approval of last meeting's minutes

Old Business

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Additional Agenda Items

Action Taken:

Academic Boot Camp -

Tentative EOG Dates - May 24 grades 3-5 Reading, May 29 grades 3-5 Math, May 31 5th grade Science

Kindergarten - 2nd Grade- Kick off Pep Rally 4/29 @ 1pm, Boot camp on Mon-Thurs 4/29-5/2

3rd - 5th Grade Kick off Pep Rally 5/20 @ 8am, Boot camp Mon - Thurs 5/20- 5/23, Math Review Day Tues 5/28, 5th grade Science Review Day Thurs 5/30

Grade levels shared what they have done in the past...

Kinder usually plays a lot of games with nonsense, sight words, competitions with sight word wars, and various hands on activities.

1st and 2nd usually have a lot of relays, flash activities, tenzies, outside activities, they also leveled their questions so that all could participate. Classes have a theme and they use that to create activities.

4th usually has a reading and math packets. They answer the first question and go to the teacher to earn a tally point and maybe some candy. Each point leads to bigger prizes as they go along.

5th usually has a theme with a variety of hands on activities with incentives. They have a theme songs, group activities...

Mrs. Schaeffer created a Mock EOG in each area for teachers to use with students last year. She asked the team if they would like to have a designated day to have a mock testing day so that we can use the data to drive our book camp. The week of April 29 is the week to consider for this activity.

Mrs. Garcia suggested that we have a DIBELS assessment team in place at the beginning of next year to support our teachers, students and school.

Mrs. Garcia distributed discipline data that referenced minor incidents and major incidents. Team took a moment to notice and wonder the graphs. **Noticings:** Wednesday & Thursday mornings seem common for incidents. Ms. Mitchell reminded staff if they gave the student a consequence then it should be written up as a minor. Noncompliance was the trend for write ups.

Ms. Mitchell led a discussion on EOY celebrations. Grade level celebrations will be held on the same day and same time.

1st grade: Wednesday 6/5: 12:15p.m. - 1:15p.m.

3rd grade: Wednesday 6/5: 10:00a.m. - 11:30a.m.

EC Pre-K Tuesday 6/4 at 9:00a.m.

Graduation:

Pre-K at 8:00a.m. on June 7

5th grade at 9:30a.m. on June 7

Grade level awards--every student should receive an award in the classroom. SEL awards were suggested, Viking Best, Growth awards, Class Superlatives

Mrs. Garcia discussed the feedback of school wide award ceremonies versus individual class ceremony. There was a lot of positive feedback from families regarding individual class ceremonies.

Mrs. Garcia shared information regarding specials and having Mr. Blair in the rotation. By doing so it allowed teachers to have 5 days of planning. However, Mr. Blair has been unable to meet with small groups and individuals in a way that our counselor should. The rotation has been adjusted so that he can see

groups and individual students to support the needs at our school.

Next Meeting

Date: 05/07/2024

Time: 3:00pm

Title: Leadership Team

Location: Media Center

Adjourn

4:10pm
